

(As of October 18, 2023)



Bulacan State University
Central Human Resource Management Office

Invites applicants for the **Instructor I** position for the **HAGONOY CAMPUS** with the following **QUALIFICATIONS** pursuant to CSC MC No. 19, s. 2005, CSC MC No. 22, s. 2016 and CSC MC No. 1, s. 1997.

No. of Vacant Positions	POSITION TITLE	SALARY GRADE (SG)	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
1	Instructor I (BULSUB-INST1-165-2016)	12-1	* Master of Science in Hospitality Management/Master of Science in Tourism Management	At least one (1) year of experience in the Tourism and Hospitality industry (CMO No. 62 s. 2017)	None required	None required

ALL APPLICATIONS MUST CONTAIN THE FOLLOWING DOCUMENTS (scanned):

1. Application letter addressed to the University President Dr. Teody C. San Andres;
2. Comprehensive Resume with one (1) Recent passport-sized picture;
3. Fully Accomplished Personal Data Sheet (PDS) with a recent passport-sized picture (CS Form No. 212 Revised 2017) which can be downloaded at www.csc.gov.ph;
4. IPCR in the last rating period (for BulSU employee); Performance Rating (for non-BulSU employee); Should have obtained at least Very Satisfactory performance rating in the last rating period.
5. Transcript of Records (both bachelor's and master's);
6. Diploma (both bachelor's and master's);
7. Certificate of Eligibility / License / Rating;
8. Certificate/s of Employment signed by the previous employer/s;
9. Published book/s; research published/presented in refereed journals or sites accredited by CHED (if applicable).
10. Seminar / training, conferences attended for the last five (5) years.

NOTE:

The University highly encourages all interested **QUALIFIED** applicants including persons with disability (PWD), members of indigenous committees, and those with diverse sexual orientation and gender identity and expression (SOGIE) to apply.

The applicants will not be discriminated against on the account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation.

Qualified applicants are advised to send their applications to chrmo.recruitment@bulsu.edu.ph.

The deadline for application and submission of the above-mentioned documents is until **October 28, 2023**.

Please be reminded that allocation and assignment of points shall be based on evidences submitted.

In line with the IATF guidelines, the CHRMO is strictly taking precautionary measures and will be doing the hiring process online.

Please be guided accordingly.


ISABELITA C. BENEDICTOS

Director for Administrative Management Services Division