

(Reposting as of March 13, 2023)



Bulacan State University

Human Resource Management Office – Main Campus

Invite applicants for:

(1) MedTech Laboratory Technician

(EMPLOYEE-BY-JOB-ORDER)

College of Science

(Main Campus, Malolos, Bulacan)

QUALIFICATIONS:

Education	:	Graduate of Bachelor of Science in Medical Technology
Work Experience	:	None required
Training	:	None required
Skills	:	Skillful in repair and maintenance services of medical technology laboratories
Eligibility	:	None required

COMPETENCIES REQUIRED:

- Computer literate
- Has the ability to multi-task

DUTIES AND RESPONSIBILITIES:

- a. Monitors the use of Medical Technology laboratory facilities and utilization of laboratory equipment.
- b. Implements laboratory safety and management.
- c. Performs proper segregation and disposal of chemical, biological and hazardous waste products generated from experiments and use of human samples.

ALL APPLICANTS MUST CONTAIN THE FOLLOWING DOCUMENTS (SCANNED):

1. Signed application letter addressed to the University President **Dr. Cecilia N. Gascon**;
2. Comprehensive Resume with one (1) **Recent passport-sized picture**;
3. Fully Accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212 Revised 2017) which can be downloaded at www.csc.gov.ph;
4. Performance rating in the last rating period (for private companies/institution) / IPCR for government;
5. Scanned copy of the supporting documents:
 - Transcript of Records
 - Diploma
 - Certificate of Grades (number of units earned in Graduate Studies, if applicable)
 - Seminar/Certificates attended within last five (5) years
 - Certificate of Board of Ratings/Eligibility (if applicable)
 - Certificate/s of Employment signed by previous employer

Note: The University highly encourages all interested QUALIFIED applicants including persons with disability (PWD), members of indigenous committees and those with diverse sexual orientation and gender identity and expression (SOGIE) to apply. The applicants will not be discriminated on the account of age, sex sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation.

Qualified applicants are advised to send their application with the following documents to

hrmo.main@bulsu.edu.ph

Deadline of application is until **April 7, 2023**.

APPLICATIONS WITH INCOMPLETE DOCUMENTS WILL NOT BE ENTERTAINED.

In line with the IATF guidelines, the HRMO Main Campus is strictly taking precautionary measures and will be doing the hiring process online.

Please be guided accordingly.

MEI CAROLINE M. ROBLES
Head for Administration, Main Campus