



Bulacan State University

Invites applicants for:

(12) Instructor I

- College of Social Sciences and Philosophy (2)
- College of Information and Communications Technology (1)
- College of Nursing (1)
- College of Industrial Technology (1)
- College of Hospitality and Tourism Management (2)
- College of Business Administration (2)
- Meneses Campus (1)
- Sarmiento Campus (1)
- Pulilan Extension (1)

FACULTY POSITION	QUALIFICATIONS (CSC MC 22 s. 2016)
Instructor I Salary Grade: 12 (P22,938.00)	<ul style="list-style-type: none">▪ Education: Master’s degree holder in the area of specialization or its allied/related fields▪ Experience: None required, but an advantage▪ Training: None required, but an advantage▪ Eligibility: None required, RA1080 (CPA, RN, RSW) for courses requiring BAR or BOARD eligibility.

Note: Everyone is encouraged to apply, regardless of gender, age, disability, civil status, ethnicity, religion, etc. (Pursuant to existing Philippine Laws).

Interested applicants shall:

Submit the following documents to the Human Resource Management Office located at the 2nd floor, Flores Hall, Bulacan State University, Guinhawa, City of Malolos, 3000 Bulacan:

- 1) Application letter addressed to University President **Dr. Cecilia N. Gascon.**
- 2) Comprehensive Resume with (1) **Recent passport sized picture. or**
- 3) Fully accomplished Personal Data Sheet (PDS) with recent passport picture (CS Form No. 212 Revised 2017) which can be downloaded at www.csc.gov.ph
- 4) Performance rating in the present position for one (1) year (if applicable)
- 5) Photocopy of the supporting documents: (Original copies of the supporting documents shall be presented for validation)
 - Transcript of Records
 - Diploma
 - Certificate of Board of Ratings/Eligibility (if applicable)
 - Certificate/s of Employment signed by previous employer
 - Seminar/Certificates attended within last five years

APPLICATIONS WITH INCOMPLETE DOCUMENTS WILL NOT BE ENTERTAINED.

Submission of documents shall be during office hours (8:00am to 5:00pm), Mondays to Fridays.

Deadline of Submission is until August 30, 2019

CARMELITA B. SANGA, RGC
Director, HRMO-RSA