



STUDENT'S CLEARANCE

In accordance with the provisions of the Data Privacy Act of 2012 and its corresponding implementing rules and regulations, we implement reasonable and appropriate security measures to ensure the security of the personal information we gather. We will collect, process, and store your personal information for the purpose of processing your document request.

I authorize and give my consent to the Office of the University Registrar for the purpose stated above.

Student's No.: _____

NAME: _____ Address: _____
 (PRINTED) Surname F. Name M. Name Date Filed: _____ O.R. No.: _____
 Date Admitted in BulSU: _____ have you requested for any of the item below
 Course/Major/Section in BulSU: _____ previously? _____ If yes, please specify
 H.S. where graduated: _____
 Did you transfer to BulSU? _____ If yes, please indicate Last Term in BulSU: _____
 the school you came from: _____ Purpose of Request: _____
 No. of terms in BulSU: Sem/Tri/Sum: _____ Contact No.: _____
 Total No. of Units earned: _____ Email Address: _____
 Student's Signature: _____ Birthday: _____

CHECK THE REQUESTED ITEM (S) BELOW:

_____ 1. Honorable Dismissal _____ 4. Certification
 _____ 2. Transcript of Records _____ 5. Others, please specify
 _____ 3. Diploma _____

THE ABOVE STUDENT IS CLEARED OF ALL MONEY AND PROPERTY ACCOUNTABILITIES IN MY OFFICE

(To be signed by the responsible officials concerned)

Faculty Adviser: _____ Dean: _____

Librarian: _____ Dean of Student Affairs _____ In-charge, Accounting _____

APPROVED:

ALBERT B. VILLENA, MSIT
Registrar IV

(SLIP for the student)

TO: _____
NAME Course/Year/Section/Major

Your _____ will be released on _____

IMPORTANT

An AUTHORIZATION LETTER, ID of the STUDENT, and ID of the REPRESENTATIVE must be presented if the subject student is not available to receive the requested document/s on the scheduled date of release.