

APPLICATION FOR GRADUATION

Please attach the ff:

• w/Board Exam. – 2 pcs.
passport size pic.
w/nametag & white
background & 2 pcs.
documentary stamps

• Non-Board – 1 pc.
passport size pic.
w/nametag & 1 pc.
documentary stamp

In accordance with the provisions of the Data Privacy Act of 2012 and its corresponding implementing rules and regulations, we implement reasonable and appropriate security measures to ensure the security of the personal information we gather. We will collect, process, and store your personal information for graduation purposes. I authorize and give my consent to the Office of the University Registrar for the purpose stated above. ______ Student No. _____ **A.**NAME: ___ (Surname) (First Name) (M.Name) Address: Telephone No./Cellphone No.: Email Address: Course Applied for: _____ Civil Status: _____ Sex:____ __ Age: _____ Place of Birth: Date of Birth: Name of Parents/Guardian: _____ High School Graduated: School last attended: (For transferee only) B. PRESENT LOAD: Units Signature of Professor <u>Subject</u> C. THE ABOVE-NAMED STUDENT IS CLEARED OF ALL MONEY AND PROPERTY ACCOUNTABILITIES IN MY OFFICE (To be signed by the responsible officials concerned) Faculty Adviser: _____ Dean of Student Affairs: Librarian: In charge, Accounting: Dean: I hereby promise, in case of approval of my graduation to participate in all graduation activities and pay the required fees. **Applicant's Signature** Year and Section D. EVALUATION OF RECORDS BY THE DEAN: The Dean checks and evaluates the record of the students thru the evaluation provided by the Office of the Registrar. When completed, this form must be submitted to the Dean's Office which will forward it to the Registrar's Office. **RECOMMENDING APPROVAL:**

APPROVED:

ALBERT B. VILLENA, MSIT

Registrar IV

N.B.

All candidates for graduation who have settled all the financial obligations to the University shall receive their diploma during their graduation ceremonies.

(DEAN)