



BIDS AND AWARDS COMMITTEE INFRASTRUCTURE & REPAIRS

Bid Bulletin No. 1 Modifications in the Invitation to Bid, Bid Data Sheet, Bidding Forms, Other Forms, and Schedule of Site Inspection

This Supplemental/ Bid Bulletin no. 1 dated August 6, 2020 for the project “**Modern Audio Visual Room at Laboratory High School Infra-2020-17**”, is issued to modify or amend the items in the Bid Documents. Accordingly, this shall form an integral part of said Documents.

I. INVITATION TO BID (SECTION I BID DOUMENTS)

	FROM	TO
7	<p>Bids must be duly received by the BAC Secretariat at the address below on or before August 18, 2020 (Tuesday), 2:00 p.m. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause - 18.</p> <p>Bid opening shall be on August 18, 2020 (Tuesday), 2:00 p.m. at the College of Education Library, 3rd Floor, Roxas Hall, BulSU Main Campus, City of Malolos, Bulacan 3000. Late bids shall not be accepted.</p> <p>To minimize face to face transaction with the public, only one (1) representative for each bidder will be allowed during the opening of bids.</p>	<p>In view of the approval by President Rodrigo Duterte in a late night address on August 2, 2020, the recommendation to revert Metro Manila and the provinces of Bulacan, Cavite, Laguna and Rizal to modified enhanced community quarantine (MECQ) from Aug. 4 to 18, 2020, the scheduled deadline of submission and opening of bids on August 18, 2020, 2:00 p.m. <u>is hereby postponed until further notice.</u></p> <p>Rest assured that a bid bulletin will be issued once the date of resumption of bid opening is determined.</p>

II. BID DATA SHEET (SECTION III BID DOCUMENTS)

	FROM	TO
12.1(b) (ii) Item 2	<p>Duly Signed List of Contractor's Key Personnel to be assigned to the Contract</p> <ol style="list-style-type: none"> 1. *Project Engineer/*Architect 2. *Electrician 3. Foreman 4. Laborer (Skilled/Helper) <p>Attachments:</p> <ol style="list-style-type: none"> a. Bio-Data or Curriculum Vitae, showing complete qualifications and experiences data, including certificates of Seminars and Trainings attended; b. Key Personnel's Affidavit of commitment to work on the Contract 	<p>Duly Signed List of Contractor's Key Personnel to be assigned to the Contract</p> <ol style="list-style-type: none"> 1. *Project Engineer/*Architect 2. *Electrician 3. Foreman 4. Laborer (Skilled/Helper) <p>Instructions:</p> <ol style="list-style-type: none"> 1. Please specify the names of all personnel in the List of Key Personnel to be assigned to the project from Project Engineer down to Laborer (Skilled/Helper). 2. Only the list of Contractor's Key Personnel with asterisk (*) sign are required to submit attachments such as: <ol style="list-style-type: none"> a. *Bio-Data or Curriculum Vitae, showing complete qualifications and experiences; b. *Copy of PRC license (if applicable) c. *Certificates of Seminars and Trainings attended; d. *Key Personnel's Affidavit of commitment to work on the Contract e. *Other pertinent documents
21	The address for submission of bids is:	In view of the approval by President Rodrigo Duterte in a late night address on August 2,

	<p>BIDS AND AWARDS COMMITTEE College of Education Library, 3rd Floor, Roxas Hall, Bulacan State University (Main Campus) City of Malolos, Bulacan</p> <p>The deadline for submission of bids is on or before August 18, 2020 (Tuesday), 2:00 PM.</p> <p>Note: Late bids shall not be accepted.</p>	<p>2020, the recommendation to revert Metro Manila and the provinces of Bulacan, Cavite, Laguna and Rizal to modified enhanced community quarantine (MECQ) from Aug. 4 to 18, 2020, the scheduled deadline of submission and opening of bids on August 18, 2020, 2:00 p.m. <u>is hereby postponed until further notice</u></p>
24.1	<p>The place of bid opening is:</p> <p>BIDS AND AWARDS COMMITTEE College of Education Library, 3rd Floor, Roxas Hall, Bulacan State University (Main Campus) City of Malolos, Bulacan</p> <p>The date and time of bid opening is on August 18, 2020 (Tuesday), 2:00 PM.</p> <p>To minimize face to face transaction with the public, only one (1) representative for each bidder will be allowed during the opening of bids.</p>	<p>In view of the approval by President Rodrigo Duterte in a late night address on August 2, 2020, the recommendation to revert Metro Manila and the provinces of Bulacan, Cavite, Laguna and Rizal to modified enhanced community quarantine (MECQ) from Aug. 4 to 18, 2020, the scheduled deadline of submission and opening of bids on August 18, 2020, 2:00 p.m. <u>is hereby postponed until further notice</u></p>

III. BIDDING FORMS

	FROM	TO
	<p>Bidding Forms:</p> <ol style="list-style-type: none"> 1. Financial Bid Form 2. Form of Contract Agreement 3. Omnibus Sworn Statement 	<p>Bidding Forms:</p> <ol style="list-style-type: none"> 1. Financial Bid Form <u>using the prescribed format</u> 2. Form of Contract Agreement

	4. Statement of Single Largest Completed Contract 5. Statement of On-going Government and Private Contracts 6. Bid Securing Declaration	3. Omnibus Sworn Statement <u>using the prescribed format</u> 4. Statement of Single Largest Completed Contract <u>using the prescribed format</u> 5. Statement of On-going Government and Private Contracts <u>using the prescribed format</u> 6. Bid Securing Declaration <u>Attached are the Financial Bid Form, Omnibus Sworn Statement, Statement of Single Largest Completed Contract which is similar in nature and Statement of all On-going Government and Private Contracts.</u>
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IV. OTHER FORMS


	FROM	TO
	1. Construction Schedule and S-curve with cumulative amount using the prescribed format 2. Manpower Schedule using the prescribed format 3. PERT/CPM (network diagram) using the prescribed format 4. Equipment/Tools Utilization Schedule using the prescribed format 5. Cash flow by quarter or payment schedule 6. Detailed Unit Price Analysis (DUPA) using the prescribed format	1. Construction Schedule and S-curve with cumulative amount using the prescribed format 2. Manpower Schedule using the prescribed format 3. <u>Revised PERT/CPM (network diagram) prescribed format</u> 4. Equipment/Tools Utilization Schedule using the prescribed format 5. Cash flow by quarter or payment schedule; 6. Detailed Unit Price Analysis (DUPA) using the prescribed format 7. <u>Back-up Quantity Take-Off</u>

		<p><u>Worksheet</u></p> <p>8. <u>Site Inspection Form</u></p> <p><u>Attached are the Revised PERT/CPM (network diagram), Back-up Quantity Take-Off Worksheet, and Site Inspection Form</u></p>
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V. SCHEDULE OF SITE INSPECTION

	FROM	TO
	Schedule of Site Inspection	<p>Due to the imposition of Modified Enhanced Community Quarantine (MECQ) in Metro Manila and the provinces of Bulacan, Cavite, Laguna and Rizal effective Aug. 4 to 18, 2020, <u>the Schedule of Site Inspection will be announced once the modified enhanced community quarantine (MECQ) is lifted.</u></p>

For guidance and information of all concerned.


ROMEO D.C. INASORIA, DPA
Chairperson, BAC- Infra & Repairs

Bid Form

Date: _____

IB¹ N°: _____

ROMEO DC. INASORIA, DPA
Chairperson, BAC (Infrastructure & Repairs)
BULACAN STATE UNIVERSITY
Guinhawa, City of Malolos, Bulacan

We, the undersigned, declare that:

(a) We have examined and have no reservation to the Bidding Documents, including Addenda, for the Contract **MODERN AUDIO VISUAL ROOM AT LABORATORY HIGH SCHOOL (LHS) INFRA-2020-17**.

(b) We offer to execute the Works for this Contract in accordance with the Bid and Bid Data Sheet, General and Special Conditions of Contract accompanying this Bid;

The total price of our Bid, excluding any discounts offered below is: **[insert information]**;

The discounts offered and the methodology for their application are: **[insert information]**;

(c) Our Bid shall be valid for a period of **[insert number]** days from the date fixed for the Bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;

(d) If our Bid is accepted, we commit to obtain a Performance Security in the amount of **[insert percentage amount]** percent of the Contract Price for the due performance of the Contract;

(e) Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from the following eligible countries: **[insert information]**;

(f) We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;

(g) Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the Contract, has not been declared ineligible by the Funding Source;

(h) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and

(i) We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.

¹ If ADB, JICA and WB funded projects, use IFB.

- (j) We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the **MODERN AUDIO VISUAL ROOM AT LABORATORY HIGH SCHOOL (LHS) INFRA-2020-17.** of the *BULACAN STATE UNIVERSITY*.
- (k) We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____

In the capacity of: _____

Signed: _____

Duly authorized to sign the Bid for and on behalf of: _____

Date: _____

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, **[Name of Affiant]**, of legal age, **[Civil Status]**, **[Nationality]**, and residing at **[Address of Affiant]**, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of **[Name of Bidder]** with office address at **[address of Bidder]**;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of **[Name of Bidder]** with office address at **[address of Bidder]**;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor or authorized representative of **[Name of Bidder]**, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **MODERN AUDIO VISUAL ROOM AT LABORATORY HIGH SCHOOL (LHS) INFRA-2020-17.** of the **BULACAN STATE UNIVERSITY** [insert "as shown in the attached duly notarized Special Power of Attorney" for the authorized representative];

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **MODERN AUDIO VISUAL ROOM AT LABORATORY HIGH SCHOOL (LHS) INFRA-2020-17.** of the **BULACAN STATE UNIVERSITY**, accompanied by the duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;

3. **[Name of Bidder]** is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. **[Name of Bidder]** is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and

Inquire or secure Supplemental/Bid Bulletin(s) issued for the **MODERN AUDIO VISUAL ROOM AT LABORATORY HIGH SCHOOL (LHS) INFRA-2020-17.**

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 2020 at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued], [place issued]*

IBP No. _____ *[date issued], [place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

* This form will not apply for WB funded projects.

Name of the Procuring Entity
Number

Project Reference Number: Infra-2020-17

Name of Project: MODERN AUDIO VISUAL ROOM AT LABORATORY HIGH SCHOOL

Location of the Project: BulSU Main Campus, City of Malolos, Bulacan

Standard Form Number: SF-INFR-15

Revised on: July 29, 2004

Statement of at least one (1) completed contract that is Similar to the Contract to be Bid
(Project equivalent to at least fifty per cent (50%) of the ABC)

Business Name :

Business Address:

Name of Contract/Location Project Cost	a. Owner's Name b. Address c. Tel. Nos	Nature of Work	Contractor's Role (ITB Clause 12.1(a)(iii.6))		a. Amount at Award b. Amount at Completion c. Duration	a. Date Awarded b. Contract Effectivity c. Date Completed
			Description	% of participation		
Government						
Private						

Notes: This statement shall be supported with:

1. Program of Works
2. Notice of Award or Notice to Proceed or Contract issued by the owners.
3. Owner's Certificate of Final Acceptance; or the Constructors Performance Evaluation Summary (CPES) Final Rating or the Certificate of Completion, must be satisfactory.
4. All spaces should be filled up with correct information.

Submitted by : _____
Designation : _____
Date : _____

Name of the Procuring Entity
Number

Project Reference Number: Infra-2020-17

Name of Project: MODERN AUDIO VISUAL ROOM AT LABORATORY HIGH SCHOOL

Location of the Project: BulSU Main Campus, City of Malolos, Bulacan

Standard Form Number: SF-INFR-15

Revised on: July 29, 2004

List of All On-going Government & Private Construction Contracts including contracts awarded but not yet started

Business Name : _____

Business Address: _____

Name of Contract/Location Project Cost	a. Date of the Contract	Contract Duration	a. Owner's Name b. Address c. Tel. Nos	Nature of Work	Contractor's Role (ITB Clause 12.1(a)(iii.6))		a. Total Contract Value at Award b. Date of Completion or Est. Completion c. Total Contract Value at completion	% of Accomplishment		Value of Outstanding Works
					Description	% of participation		Planned	Actual	
Government										
Private										

Notes: This statement shall be supported with:

1. Notice of Award or Notice to Proceed or Contract issued by the owners.
2. Certificate of Good Standing (No slippage and delay).
3. All spaces should be filled up with correct information

Submitted by : _____
(Printed Name & Signature)

Designation : _____

Date : _____



Republic of the Philippines
BULACAN STATE UNIVERSITY
City of Malolos, Bulacan

August 6, 2020

SITE INSPECTION CERTIFICATE

This is to certify that _____ of
(Name of representative of the Bidder)

_____ conducted site inspection on _____
(Company) (Date conducted)

as a requirement for Project No. Infra 2020-17, **MODERN AUDIO VISUAL
ROOM AT LABORATORY HIGH SCHOOL (LHS).**

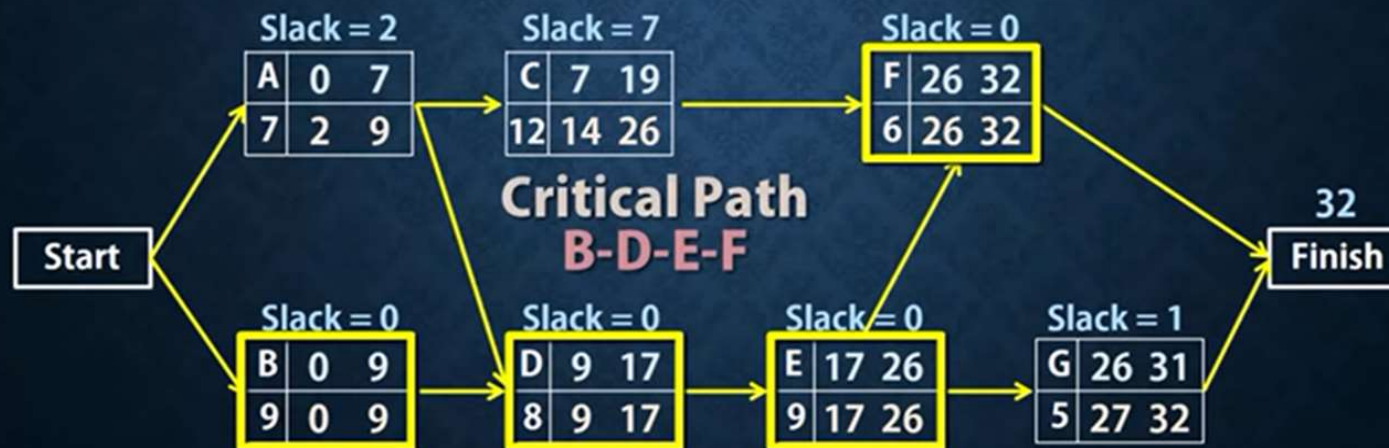
(Printed Name)
Project Management Office

Signature

PERT- CPM (Sample Format)

Activity	A	B	C	D	E	F	G
Immediate Predecessors	--	--	A	A, B	D	C, E	E
Expected Time (weeks)	7	9	12	8	9	6	5

A	ES	EF
t	LS	LF



Notes: To support the network diagram, identify the following:

- 1) List of Activities
- 2) Early Start
- 3) Late Start
- 4) Early Finish
- 5) Late Finish
- 6) Critical Path

BACK-UP QUANTITY TAKE-OFF WORKSHEET

Project: _____
Location: _____
Date: _____

Page ____ of ____
Takeoff by: _____

[illegible]