



Republic of the Philippines
BULACAN STATE UNIVERSITY

City of Malolos, Bulacan

Tel nos.: (044) 919-7800 loc. 1053/ (044) 794-7755

**BIDS AND AWARDS COMMITTEE FOR
GOODS, SUPPLIES, AND SERVICES**

Project Reference No.: BulSU-BAC-G-2020-12

Date: February 21, 2020

Section I. Request for Expression of Interest

**BULACAN STATE UNIVERSITY TECHNICAL ASSISTANCE FOR ISO 9001:2015
Quality Management System (QMS) Surveillance Audit for year 2020-2022
(BulSU-BAC-G-2020-12)**

1. The *Bulacan State University (BulSU)*, through the *Use of Income Fund 2020* intends to apply the sum of *One Million Six Hundred Thousand Pesos Only (P 1,600,000.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *Bulacan State University (BulSU) Technical Assistance for ISO 9001:2015 Quality Management System (QMS) Surveillance Audit for year 2020-2022 (BulSU-BAC-G-2020-12)*. Bids received in excess of the ABC shall be automatically rejected at the opening of financial proposals.
2. The *Bulacan State University (BulSU)* now calls for the submission of eligibility documents for *Consultancy proposal for the Technical Assistance in the preparation for the Surveillance Audit of QMS for BulSU*. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before *March 02, 2020, 9:00 a.m.* at University Hostel 3rd Floor, BAC Conference Room, Bulacan State University, Guinhawa, City of Malolos, Bulacan 3000. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.
3. Interested bidders may obtain further information from *Bulacan State University* and inspect the Bidding Documents at the address given below during *office hours from 8:00 a.m. to 5:00 p.m., Monday to Friday (Except on holidays)*.
4. A complete set of Bidding Documents may be acquired by interested Bidders on *February 22, 2020* from the address below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Two Thousand Pesos only (P 2,000.00)*

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and BulSU website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of bids.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184),

otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR). The short list shall consist of at least **two (2) prospective bidders** who will be entitled to submit bids. The criteria and rating system for short listing are:

- *Quality/Quantity of Services Delivered (70 points)*

- *Qualification of the Consultant (30 points)*

Passing Score: 70 points

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. The Procuring Entity shall evaluate bids using the **Quality Based Evaluation (QBE)** procedure. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders
8. The contract shall be completed within seventy-six (76) man-days covering the period of 2020 to 2022
9. The **Bulacan State University** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

ELIZABETH D. SUNGA

Procurement Office (BAC Secretariat Division)

Bulacan State University

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DR. KENO C. PIAD, DIT
Chairperson

BAC Goods, Supplies, & Services