Republic of the Philippines
BULACAN STATE UNIVERSITY
City of Malolos, Bulacan

INVITATION TO APPLY AND TO BID
PROCUREMENT OF STUDENT PERSONAL ACCIDENT INSURANCE A.Y. 2020-2021
(BulSU-BAC-G-2020-17)

The **BULACAN STATE UNIVERSITY (BulSU)**, through its **Bids and Awards Committee (BAC) for Goods, Supplies, and Services**, invites suppliers/manufacturers/distributors to apply for eligibility and to bid for the hereunder project:

Name of Project : **Procurement of Student Personal Accident Insurance A.Y. 2020-2021**
Location : **Bulacan State University, City of Malolos, Bulacan**
ABC : **Php 1,481,125.00**
Delivery Period : **One (1) Year**

Prospective bidders should have an experience of having completed within the last three (3) years a single contract that is similar to the contract to be bid, and whose value, adjusted to current prices using the wholesale consumer price index, must be at least fifty percent (50%) of the approved budget for the contract to be bid. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criterion. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Revised Implementing Rules and Regulations (IRR).

The schedule of activities is listed as follows:

Activities	Date / Time	Venue
1. Advertisement Period	**February 29, 2020 – March 09, 2020**	PhilGEPS website (www.philgeps.gov.ph), BulSU website (www.bulsu.edu.ph) and at conspicuous places in the premises of BulSU
2. Issuance of Bid Documents	**February 29, 2020 – March 23, 2020**	Procurement Office 2nd Floor, CSSP Building (near Gate 4), BulSU Main Campus
3. Pre-bid Conference	**March 09, 2020 (Monday) 9:30 a.m.**	University Hostel 3rd Floor, BAC Conference Room, BulSU Main Campus
4. Deadline of Submission and Opening of Bids	**March 23, 2020 (Friday) 9:30 a.m. and 9:35 a.m.**	University Hostel 3rd Floor, BAC Conference Room, BulSU Main Campus

Bid Documents will be available to prospective bidders only upon payment of a non-refundable fee of **One Thousand Five Hundred Pesos Only (₱ 1,500.00)** the Bulacan State University Cashier, City of Malolos, Bulacan.

The Bulacan State University assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid. Moreover, the Bulacan State University reserves the right to reject any or all bid proposal at any time prior to contract award, declare the bidding a failure, or award the contract to the bidder whose offer is the most responsive, lowest calculated bid, and most advantageous to the government.

For further information, please refer to:
Bulacan State University-BAC Secretariat
Guinhawa, City of Malolos, Bulacan 3000
Telefax. No. (044) 794-7755; (044)919-7800 local 1053 or 1054
Email Address: ***bulsu.bac2secretariat@bulsu.edu.ph***
Website: ***www.bulsu.edu.ph***

Dr. KENO C. PIAD
BAC Chairperson, Goods & Services

Republic of the Philippines
BULACAN STATE UNIVERSITY
City of Malolos, Bulacan
Tel nos.: (044) 919-7800 loc. 1053/ (044) 794-7755

BIDS AND AWARDS COMMITTEE FOR GOODS, SUPPLIES, AND SERVICES

Project Reference No.: BulSU-BAC-G-2020-17
Date: February 27, 2020

INVITATION TO BID FOR PROCUREMENT OF STUDENT PERSONAL ACCIDENT INSURANCE A.Y. 2020-2021 (BULSU-BAC-G-2020-17)

1. The ***Bulacan State University (BulSU)***, through the ***Fiduciary Fund 2020*** intends to apply the sum of ***One Million Four Hundred Eighty One Thousand One Hundred Twenty Five Pesos Only (₱1,481,125.00)*** being the Approved Budget for the Contract (ABC) to payments under the contract for ***Procurement of Student Personal Accident Insurance A.Y. 2020-2021 (BulSU-BAC-G-2020-17)***. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The ***Bulacan State University (BulSU)*** now invites bids for ***Procurement of Student Personal Accident Insurance A.Y. 2020-2021 (BulSU-BAC-G-2020-17)***. Contract duration one (1) year commencing after receipt of Notice to Proceed. Bidders should have completed, ***within three (3) years*** from the date of submission and receipt of bids, a contract similar to the Project, equivalent to at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

   In addition, bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from ***Bulacan State University*** and inspect the Bidding Documents at the address given below during *office hours from 8:00 a.m. to 5:00 p.m., Monday to Friday (Except on holidays).*

5. A complete set of Bidding Documents may be acquired by interested Bidders on ***February 29, 2020 to March 23, 2020*** from the address below *and upon payment of the*

applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of ***One Thousand Five Hundred Pesos Only (₱ 1,500.00)***.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Bulacan State University, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than ***March 23, 2020***.

6. The ***Bulacan State University*** will hold a Pre-Bid Conference on ***March 09, 2020 (Monday), 9:30 a.m.*** at the University Hostel 3rd Floor, BAC Conference Room, Bulacan State University, Guinhawa, City of Malolos, Bulacan 3000, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat at the address below on or before ***March 23, 2019 (Friday), 9:30 a.m.*** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

   Bid opening shall be on ***March 23, 2020 (Friday), 9:35 a.m.*** at the University Hostel 3rd Floor, BAC Conference Room, Bulacan State University, Guinhawa, City of Malolos, Bulacan 3000. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The ***Bulacan State University*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

ELIZABETH D. SUNGA
Procurement Office (BAC Secretariat Division)
Bulacan State University
Guinhawa, City of Malolos, Bulacan 3000
Tel. No. (044)919-7800 local 1053 or 1054; Fax No. (044) 794-7755
Email Address: ***bulsu.bac2secretariat@bulsu.edu.ph***
Website: www.bulsu.edu.ph

Dr. KENO C. PIAD
Chairperson
BAC Goods, Supplies, & Services