



Republic of the Philippines
BULACAN STATE UNIVERSITY
City of Malolos, Bulacan

Standard Form Number: SF-GOOD-60

Revised on: May 24, 2004

Standard Form Title: Request for Price Quotation

Date: 3/11/2019

Quotation No. 19-174-03

Purchase Request No. G-03-262-19

Purpose: For Mimeo Office.

ABC 185,000.00

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, **stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 3 days upon receipt of this quotation.**

Please indicate the brand & model on the column provided. Brochure/literature is a requirement. Specify also the warranty period (for equipment). Pls. attached certification of distributorship/dealership from the manufacturer (for equipment)

DR. ROMEO NASORIA
Chairman, BAC (Goods)

ITEM NO.	ITEM & DESCRIPTION	BRAND & MODEL	QTY./UNIT	UNIT PRICE	TOTAL PRICE
1	MULTI- FUNCTION COPIER MACHINE		1/UNIT		
	Specifications:				
	GENERAL				
	Configuration: Desktop				
	Print speed: 80 – 130 sheets per minute				
	Dimensions (W x D x H): Set-up (platen): Set-up (platen): ,Set-up (ARDF): 1,244 x 681 x 745mm				
	Weight: 69 kg				
	Power source: 220 – 240 V, 50/60 Hz				
	Duty cycle: 300,000 prints per month				
	Original type: Sheet, Book				
	Original size: Exposure glass cover: 297 x 432 mm ARDF: 297 x 432 mm				
	Image position: Vertical: +/- 10 mm Horizontal: +/- 10 mm				
	Reproduction ratio: 141%, 122%, 115%, 100%, 93%, 87%, 82%, 71%				
	Enhanced features: Combine, Shift/erase/margin adjustment (Margin adjustment, Erase border), Colour printing (By replacing colour drum)				
	Image modes: Letter, Photo, Letter/photo auto separation, Pencil, Tint				
	Printing area: A4 drum (DD 3324): 210 x 288 mm B4 drum (DD 3344): 250 x 355 mm				
	PAPER HANDLING				
	Paper feed table capacity: 1,000 sheets				
	Paper delivery table capacity: 1,000 sheets				
	Paper weight: 47.1 – 209.3 g/m ²				
	ECOLOGY				
	Power consumption: Maximum: 170 W TEC (Typical Electricity Consumption): 1.47 kW/h				
	OPTIONS				
	Platen cover, ARDF, Tape dispenser, Network controller				
	CONSUMABLES				
	Master: B4: 260 masters/roll A4: 300 masters/rol				
	Ink: Black ink: 500 ml/cartridge Colour ink: 600ml/cartridge				
	NOTE: please indicate the cost of consumables please don't forget to attached BROCHURE & BRAND of copier." "Preference shall be given to product with the most economical cost of consumables and cost per page				

- a.) Brochures with Specifications of the product
- b.) Please Attach Philgephs Registration
- ii. Warranty
- a.) Supplies & Materials = 3 months
- b.) Equipment = 1 year
- c.) outright replacement if found defective
- iii. Delivery period from receipt of Purchase Order **7 days**
- *Subject to gov't creditable/ with holding tax
- *All items must conform with PNS/Global Mark/ ICC standard
- *Sub standard items shall not be accepted

- c.) Please Attach the ff:
- *DTI / SEC Registration
- * BIR (Certificate of Registration; Authority to Print
- * Mayor's / Business Permit
- * PhilGEPS Registration

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

VAT Registered : _____

Accepts check on gov't terms : _____

NON-VAT Registered : _____

Printed Name / Signature : _____

Company Name : _____

Date : _____

Address : _____

Tel. No. / Cellphone No. : _____

Canvas Bu: