



Republic of the Philippines
BULACAN STATE UNIVERSITY

City of Malolos, Bulacan

Tel nos.: (044) 919-7800 loc. 1053/ (044) 794-7755

BIDS AND AWARDS COMMITTEE FOR GOODS, SUPPLIES, AND SERVICES

Project Reference No.: G-2019-05

Date: March 18, 2019

INVITATION FOR NEGOTIATIONS:

Negotiated Procurement for the Supply and Delivery of Diploma Forms and Holders
Project reference no. (G-2019-05)

In view of the two (2) failed public biddings as resolved in Bulacan State University (BuSU) BAC Resolution nos. G-2019-39 and G-2019-91, the BuSU through the Fiduciary Fund 2019 intends to apply the sum of Two Million One Hundred Fifty Thousand Pesos Only (₱ 2,150,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for "Negotiated Procurement for the Supply and Delivery of Diploma Forms and Holders."

The following eligibility and technical documents, as well as the Financial Proposal Form (**Form "E"**) and itemized bid prices (**Form "F"**), shall be submitted on or before **April 8, 2019 (Monday), 8:30 a.m.** at the Procurement Office 2nd Floor, CSSP Building (near Gate 4), Bulacan State University, City of Malolos, Bulacan. The number of set of documents is **one (1) original and three (3) certified photocopies of the first (Eligibility/Technical) and second components (Financial) of its bid duly signed and sealed:**

Legal Documents

1. Registration certificate from the Securities and Exchange Commission (SEC) or Department of Trade and Industry (DTI) for sole proprietorship;
2. Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located; and
3. Audited financial statements, stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from bid submission
4. PhilGEPS Certificate of Registration (Platinum Membership)
5. NFCC computation in accordance with ITB Clause 5.5 or a committed Line of Credit from a universal or commercial bank

Technical Documents

6. Statement of the Bidder's Single Largest Completed Contract (SLCC) within the last three (3) years which is similar in nature.
7. Statement of all its on-going government and private contracts, including contracts awarded but not yet started, ***if any***.
8. Bid Security / Bid Securing Declaration
9. Statement of conformity with schedule of requirements and technical specifications
10. Sample of products/items
11. Very satisfactory performance rating from the concerned end-user unit (for previous supplier of BuSU)
12. Omnibus Sworn statement in accordance with Section 25.3 of the IRR of RA 9184 and using the form prescribed herein as (**FORM "D"**)

Financial Documents

13. Financial Proposal (**Form "E"**)
14. Itemized Bid Prices (**Form "F"**)

An initial meeting for the negotiated procurement with interested suppliers will be conducted on **March 26, 2019 (Tuesday), 8:30 a.m.** at the University Hostel 3rd Floor, BAC Conference Room, Bulacan State University, City of Malolos, Bulacan. The opening of the best and final offer will be on **April 8, 2019 (Monday), 8:30 a.m.** at the same venue.

For further information, please refer to the BulSU- BAC Secretariat at Tel. No. (044) 919-7800 local 1053 or 1054; Fax No. (044) 794-7755.

The BulSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


Dr. ROMEO D. INASORIA
Chairperson
BAC Goods, Supplies, & Services