

QUOTATION NO. 24-04-0334

REQUEST FOR QUOTATION

Tel./ Fax (044) 798-7755 | Email: procurement@bulsu.edu.ph

I. INSTRUCTIONS TO BIDDERS

1. Please indicate the following information in your bid
- | | |
|--|---|
| a. Company name, Address, Contact No., TIN, E-Address and delivery Period
Bank name and Account no. | c. Unit Price, Total Price and Total Amount |
| b. Bidder's offer/warranty period (technical specifications/ brand) per item | d. Name of Bidder's Authorized Representative |
| 2. All Mandatory <i>with asterisk (*)</i> #4 must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/ disqualified. | e. Signature and Date |

Note: BuSU reserves the right to accept or reject any or all of the quotations to waive formally therein, or to accept quotation/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s

II. ELIGIBILITY AND OTHER REQUIREMENTS

Suppliers are required to submit the following documents simultaneous with submit of bid offer/s:

- | | |
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| 1. Valid and Current Mayor's / Business Permit | 4. Omnibus Sworn Statement (for ABC's above Php 50,000.00) |
| 2. Valid and Current PhilGEPS Registration Certificate / Number | 5. Philippine Contractors Accreditation Board License (Infrastructure) |
| 3. Income / Business Tax Return (for ABC's Above Php 500,000.00) | 6. Professional Liscense/Curriculum Vitae (Consulting Services) |

III. TO BE FILLED BY PROCUREMENT PERSONNEL

DATE CREATED	: APRIL 23, 2024	ENDUSER	: Bulsu E-Library / CAL
DEADLINE OF SUBMISSION	: <u>APRIL 29, 2024</u>	PR. NO.	: G-2024-04-0444 / G-2024-04-0436
MODE OF PROCUREMENT	: <u>SHOPPING-Ordinary/Regular Office Supplies &</u>	APPROVED BUDGET FOR THE CONTRACT:	
	Equipment [Sec. 52.1.b]		54,000.00

PURPOSE: For BulSU E-Library use. / For Carpeted rooms cleaning and maintenance.

NO.	QTY.	UNIT	GENERAL NAME OF THE ITEM	REQUIRED ITEM SPECIFICATION	UNIT COST	BIDDER OFFERED SPECIFICATION	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(b*h)
BulSU E-Library								
1	4	unit	VACUUM CLEANER	Heavy Duty Specifications: - 1050 Watts - Drain - Yes - 4.5 m Power Cord - 2-64mm Extension Wands, Utility Nozzle, Wet Nozzle - Dusting brush, Car/Blower Nozzle, Muffler/Diffuser -Standard Filter - 64 mm x 2.1 m Dual Flex Locking Hose - Carry Handle with Cord Wrap, Caster Foot and Lid Accessory Storage - 230V IEC Compliant				
CAL								
2	1	unit	VACUUM CLEANER	(WET AND DRY) Specification: - Applicable for wet and dry medium - Powerful motor provides maximum power for suction and blowing - Sturdy handle for easy carrying - 3 m power cord with cord-wrap design or longer - Swiveling casters for ease of movement in all directions - Capacity: 18 liters or higher - Power: 1000 W or higher - Voltage: 220 V - 60 Hz - With essential accessory kit included but not limited to gulper nozzle, extension wands, floor nozzle, crevice nozzle, disposable filter bag, reusable cloth filter, mounting ring and hose. Warranty: 6 months on parts 1 year service warranty				
			BY LOT					
			NOTE:					
			Please attach brochure and indicate days of delivery					
			Conduct a site inspection prior to submitting the quotation, for goods that require installation					
TOTAL QUOTED AMOUNT								

IV. MANDATORY TO BE FILLED OUT BY BIDDER		IV. SIGNATURE OF AUTHORIZED PERSONNEL	
COMPANY NAME/		DATE OF CANVASS: _____	
BANK NAME* :		Canvassed by:	
BANK ACCOUNT NO. :		_____	
ADDRESS* :		Buyer's Name and Signature _____ Date _____	
TAX ID NO.* :		_____	
CONTACT NO.* :		Buyer's Name and Signature _____ Date _____	
EMAIL ADDRESS* :		_____	
DELIVERY PERIOD* :		_____	
Bidders Declaration:		BY THE AUTHORITY OF THE PROCUREMENT OFFICE	
We have "Read and Agreed with the instructions and Terms and Conditions" stated in this quotation and "Reviewed and Compiled" with detailed specifications signed by duly authorized representative of our company.		_____	
_____		ATTY. JEANETTE B. ESPLANA _____ 4-23-24	
Bidder's Authorized Representative		Head of Procurement Office	
(Printed Name and Signature)		Date _____	
BuISU-OP-PU-03F3			
Revision: 2			
ROIE 4.23.24			