



Republic of the Philippines  
BULACAN STATE UNIVERSITY  
City of Malolos, Bulacan  
PROCUREMENT OFFICE

QUOTATION NO. 24-03-0233

REQUEST FOR QUOTATION

Tel./ Fax (044) 798-7755 | Email: procurement@bulsu.edu.ph

I. INSTRUCTIONS TO BIDDERS

1. Please indicate the following information in your bid
- a. Company name, Address, Contact No., TIN, E-Address and delivery Period  
Bank name and Account no.
- b. Bidder's offer/ warranty period (technical specifications/ brand) per item
2. All Mandatory *with asterisk (\*)*#4 must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/ disqualified.
- c. Unit Price, Total Price and Total Amount
- d. Name of Bidder's Authorized Representative
- e. Signature and Date

Other Instruction and Terms and Conditions please see it at the back of this page.

Note: BulSU reserves the right to accept or reject any or all of the quotations to waive formally therein, or to accept quotation/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s

II. ELIGIBILITY AND OTHER REQUIREMENTS

Suppliers are required to submit the following documents simultaneous with submit of bid offer/s:

1. Valid and Current Mayor's / Business Permit
2. Valid and Current PhilGEPS Registration Certificate / Number
3. Income / Business Tax Return (for ABC's Above Php 500,000.00)
4. Omnibus Sworn Statement (for ABC's above Php 50,000.00)
5. Philippine Contractors Accreditation Board License (Infrastructure)
6. Professional Liscense/ Curriculum Vitae (Consulting Services)

III. TO BE FILLED BY PROCUREMENT PERSONNEL

DATE CREATED : MARCH 27, 2024

DEADLINE OF SUBMISSION : APRIL 8, 2024

MODE OF PROCUREMENT : SHOPPING-Ordinary/Regular Office Supplies & Equipment [Sec. 52.1.b]

ENDUSER : GSO

PR. NO. : G-2024-03-0333

APPROVED BUDGET FOR THE CONTRACT: 165,060.00

PURPOSE: FOR LANDSCAPING AT BULSU MAIN

NO.	QTY.	UNIT	GENERAL NAME OF THE ITEM	REQUIRED ITEM SPECIFICATION	UNIT COST	BIDDER OFFERED SPECIFICATION	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(b*h)
1	300	pc		Maki (2ft. high), Plant	130.00			
2	150	pc		Eugenia (1ft, high), Plant	100.00			
3	100	pc		Greendas, Plant	70.00			
4	100	pc		Japanese Bush, Plant	70.00			
5	100	pc		Battle Grass (Red), Plant	80.00			
6	1000	pc		Mondo Grass	10.00			
7	25	pc		Century	400.00			
8	25	pc		Boshida (2ft.), Plant	700.00			
9	30	pc		Youka	400.00			
10	300	pc		Redcreper	10.00			
11	6	pc		Kawa with stand, small	200.00			
12	6	pc		Kawa with stand, medium	400.00			
13	6	pc		Kawa with stand, large	600.00			
14	2	set		Dice	2,800.00			
15	5	pc		Green Boulders	300.00			
16	5	pc		T-Rose	300.00			
17	200	pc		Rose Santan	70.00			
18	4	btl		Anaa plant growth promoter (500 ml.)	550.00			
19	10	kg		Triple 14 complete Fertilizer (1kg. Per pack)	100.00			
20	3	pc		Garden pressure sprayer (3 liters capacity)	270.00			
21	5	lit.		Symbush 5EC Insecticide (1 lit./bottle	550.00			
			BY ITEM					
			NOTE:					
			Please attach brochure and indicate days of delivery					
			Conduct a site inspection prior to submitting the quotation, for goods that require installation					
TOTAL QUOTED AMOUNT								

IV. MANDATORY TO BE FILLED OUT BY BIDDER

COMPANY NAME/

BANK NAME\* :

BANK ACCOUNT NO. :

ADDRESS\* :

TAX ID NO.\* :

CONTACT NO.\* :

EMAIL ADDRESS\* :

DELIVERY PERIOD\* :

Bidders Declaration:

We have "Read and Agreed with the instructions and Terms and Conditions" stated in this quotation and "Reviewed and Compiled" with detailed specifications signed by duly authorized representative of our company.

Bidder's Authorized Representative

(Printed Name and Signature)

Date

BulSU-OP-PU-03F3  
Revision: 2

ROIE 3.27.24

IV. SIGNATURE OF AUTHORIZED PERSONNEL

DATE OF CANVASS: \_\_\_\_\_

Canvassed by:

Buyer's Name and Signature \_\_\_\_\_ Date \_\_\_\_\_

Buyer's Name and Signature \_\_\_\_\_ Date \_\_\_\_\_

BY THE AUTHORITY OF THE PROCUREMENT OFFICE

ATTY. JEANETTE B. ESPLANA

Head of Procurement Office

Date

4-2-24