

Republic of the Philippines **BULACAN STATE UNIVERSITY** City of Malolos, Bulacan PROCUREMENT OFFICE

QUOTATION NO. 24-03-0210

REQUEST FOR QUOTATION

Tel./ Fax (044) 798-7755 | Email: procurement@bulsu.edu.ph

I. INSTRUCTIONS TO BIDDERS

1. Please indicate the following information in your bid

a. Company name, Address, Contact No., TIN, E-Address and delivery Period Bank name and Account no.

c. Unit Price, Total Price and Total Amount d. Name of Bidder's Authorized Representative

e. Signature and Date

b. Bidder's offer/warranty period (technical specifications/ brand) per item 2. All Mandatory with asterisk (*)#4 must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/ disqualified.

Note: BulSU reserves the right to accept or reject any or all of the quotations to waive formally therein, or to accept quotation/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s

II. ELIGIBILITY AND OTHER REQUIREMENTS

Suppliers are required to submit the following documents simultaneous with submit of bid offer/s:

1. Valid and Current Mayor's / Business Permit

2. Valid and Current PhilGEPS Registration Certificate / Number

3. Income / Business Tax Return (for ABC's Above Php 500,000,00)

4. Omnibus Sworn Statement (for ABC's above Php 50,000.00) 5. Philippine Contractors Accreditation Board License (Insfrastructure)

ATTY. IEANE DE B. ESPLANA

Head of Procurement Office

3-21-24

6. Professional Liscense/Curriculum Vitae (Consulting Services)

III. TO BE FILLED BY PROCUREMENT PERSONNEL

DEADLINE OF SUBMISSION

: MARCH 21, 2024

ENDUSER

: COE : G-2024-03-0305

MODE OF PROCUREMENT

DATE CREATED

: MARCH 26, 2024

: SMALL VALUE PROCUREMENT [Sec. 53.9]

We have "Read and Agreed with the instructions and Terms and Conditions" stated in this quotation and "Reviewed and Compiled" with detailed specifications signed by duly authorized representative of our company.

Bidder's Authorized Representative

(Printed Name and Signature)

PR. NO.

APPROVED BUDGET FOR THE CONTRACT:

49,050.00

PURPOSE: FOR UPDATING OF ORGANIZATION CHART AND ROOM NUMBER FOR UPCOMING AACCUP ACCREDITATION.

NO.	QTY.	UNIT	GENERAL NAME OF THE ITEM	REQUIRED ITEM SPECIFICATION	UNIT COST	BIDDER OFFERED SPECIFICATION	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(b*h)
				Organizational Chart (Sintra Print)				(2 1)
1	2	pcs		dimension 83.5 in x 37 in				
2	194	pcs		Room number (Sintra Board) for				
	174	Pcs		Natividad Hall Floor Directory				
3	1	pc		Tarpaulin 30" x 20" Natividad Hall Floor Directory				
			den en de servicio de la compacta d					
			BY LOT					
			NOTE:					
			Please attach brochure and indicate days of delivery					
			indicate days of delivery					
			Conduct a site inspection prior to submitting the quotation, for goods that require installation					
		1		<u> </u>	T	OTAL QUOTED AMOUNT		Australia de la companya del la companya de la comp
IV. MANDATORY TO BE FILLED OUT BY BIDDER						IV. SIGNATURE OF AUTHORIZED PERSONNEL		
COMPANY NAME/						DATE OF CANVASS:		
BANK NAME* :			à .			Canvassed by:		
BANK ACCOUNT NO.			:					
ADDRESS*			:			Buyer's Name and Signature Date		Date
TAX ID NO.*			:					
CONTACT NO.*			:					
EMAIL ADDRESS*			:			Buyer's Name and Signature Date		Date
DELIVERY PERIOD*			:					
Bidders Declaration:						BY THE AUTHORITY OF THE PROCUREMENT OFFICE		

Date

BulSU-OP-PU-03F3