



Republic of the Philippines  
BULACAN STATE UNIVERSITY  
City of Malolos, Bulacan

## REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

**\*\*Mandatory to fill in\*\***

COMPANY NAME:	Quotation No.23-10-658
CONTACT No.	Purchase Request No. G-2023-09-0949
Address:	Purpose: Implementation of ESO BUHAI Program
TIN No.	ABC: 135,000.00
PhilGEPS Registration No.	Please indicate days of delivery: _____ Calendar Days
EMAIL ADDRESS:	upon receipt of Purchase Order

## INSTRUCTIONS TO SUPPLIERS:

1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
3. Indicate the warranty period in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation duly signed by your representative.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:  
*a) Valid Mayor's/ Business Permit;   b) BIR Certificate of Registration;   c) Authority to Print Receipt;   d) PhilGEPS Membership Certificate   and   e) Omnibus Sworn Statement*
6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

[illegible]

Accomplished by:

By the authority of the University President.

Supplier's Representative  
(Print name and Signature)

DR. CECILIA A. GERONIMO  
BAC Chairperson

Date Accomplished : \_\_\_\_\_

Canvassed by:

Name and Signature