

Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in	
COMPANY NAME:	Quotation No. 23-10-652
CONTACT No.	Purchase Request No. F-2023-09-0288
Address:	Purpose: for the Project Sulong Central Luzon, under the
	DOST-GIA Funding
TIN No.	ABC: 16,000.00
PhilGEPS Registration No.	Please indicate days of delivery: Calendar Days
EMAIL ADDRESS:	upon receipt of Purchase Order

Pls. fill up this blank Space

INSTRUCTIONS TO SUPPLIERS:

- 1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
- 2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
- 3. Indicate the warranty period in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation duly signed by your representative.
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
- a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate
- 6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

ITEM NO.	ITEM & SPECIFICATION	QTY	UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Ecosys M5521cdw Toner Cartridge (TK-5234 Y)	2	catridge			
2	Ecosys M5521cdw Toner Cartridge (TK-5234 C)		catridge			
3	Ecosys M5521cdw Toner Cartridge (TK-5234 M)	2	catridge			
4	Ecosys M5521cdw Toner Cartridge (TK-5234 K)	2	catridge			
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	By Lot					
	NOTE: Please attach brochure and indicate days					
	of delivery					
-						

By Lot						
NOTE: Please attach brochure and indicate days						
of delivery						
Accomplished by:		By the authority of the University President. DR. CECILIA W. GERONIMO				
Supplier's Representative (Print name and Signature)		BAC Chairperson				
Date Accomplished:		Canvassed by:				
		Name and Signature				
BulSU-OP-PU-03F3						
Revision: 1						
RON 10.3.23						