

Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in			
COMPANY NAME:	Quotation No. 23-09-594		
CONTACT No.	Purchase Request No. G-2023-09-0311		
Address:	Purpose: For Intramurals 2023		
TIN No.	ABC: 20,500.00		
PhilGEPS Registration No.	Please indicate days of delivery: Calendar Days		
EMAIL ADDRESS:	upon receipt of Purchase Order		

INSTRUCTIONS TO SUPPLIERS:

- 1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
- 2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
- 3. Indicate the warranty period in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation duly signed by your representative.
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
- a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate
- 6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

ITEM NO.	ITEM & SPECIFICATION	QTY UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Chairs - Monoblock (October 16-20) - Bulacan Sports Complex	60 pc			
2	Small Tent 10x10 ft (October 16-20) - Bulacan Sports Complex	3 pc			
3	Long Table 2x8 ft (October 16-20) - Bulacan Sports Complex	4 pc			
4	Chairs - Monoblock (October 16-20) - BulSU CSER	40 pc			
5	Small Tent 10x10 ft (October 16-20) - BulSU CSER	2 pc			
6	Long Table 2x8 ft (October 16-20) - BulSU CSER	2 pc			
	'				
	BY LOT				
	NOTE: Please attach brochure and indicate days				
	of delivery				

Accomplished by:	By the authority of the University President
Supplier's Representative	DR. CECILIA A) GERONIMO
(Print name and Signature)	BAC Chairperson
Date Accomplished :	Canvassed by:
	Name and Signature
BulSU-OP-PU-03F3	
Revision: 1	
RON 9.27.23	