



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in	
COMPANY NAME:	Quotation No. 23-06-345
CONTACT No.	Purchase Request No. I-2023-06-0153
Address:	Purpose: For PDO use
TIN No.	ABC: 350,000.00
PhilGEPS Registration No.	Please indicate days of delivery: _____ Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

- 1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
- 2. It is mandatory to **indicate the brand** and/or **model** of the items being offered and to **attach a brochure** thereof whenever applicable
- 3. Indicate the **warranty period** in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation **duly signed by your representative**.
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement
- 6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Laptop	5 units			
	Specification: •Display:15.6-inch, 1920 x 1080p FHD Resolution or higher - IPS-Level 144Hz with low blue light certification •Processor:8 Cores and 16 Threads or higher, (latest generation) -Frequency: up to 4.9GHz •Memory:16 GB DDR4 3200 MHz(or higher) •Storage Drive: 512GB NVMe PCIe SSD (or higher) •Graphics Coprocessor:4GB VRAM (or higher) •Camera:720p HD Camera (or higher) •Connectivity: Gigabit Ethernet Port, WiFi 6, Bluetooth 5.2 (or higher) •Interface, DC - in, USB 3.0, USB 2.0, USB - C, HDMI, SIM Slot (Optional) •Operating System: Windows 11 Pro (Licensed) •Productivity Suite: Microsoft Office Home and Student •Peripherals: Power Adapter (Charger). Bag •Warranty: Minimum of 2 year on parts, labor and onsite service				
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by:	By the authority of the University President.
<div>Supplier's Representative (Print name and Signature)</div>	<div>DR. DOLLY P. MAROMA BAC Chairman</div>
Date Accomplished : _____	Canvassed by:
	<div>Name and Signature</div>

BulSU-OP-PU-03F3
Revision: 1