

Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in			
COMPANY NAME: Quotation No. 23-06-331			
CONTACT No.	Purchase Request No. G-2023-06-0485		
Address:	Purpose: Replacement of clutch component of university vehicle, Mitsubishi Fuso (B4 P866)		
TIN No.	ABC: 69,660.00		
PhilGEPS Registration No.	Please indicate days of delivery: <u>Calendar Days</u>		
EMAIL ADDRESS:	upon receipt of Purchase Order		

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes.**

2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable

3. Indicate the **warranty period** in cases of equipment or whenever applicable.

4. Forthwith submit the accomplished quotation duly signed by your representative.

5. Suppliers are required and mandated to attach and submit the following documentary requirements:

a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement

6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Disc, Clutch	1 unit			
2	Cover Assy, Clutch	1 unit			
3	Bearing, Flywheel Drive Pinion	1 pc			
4	Oil Seal, Crankshaft, Rear	1 pc			
5	Cylinder Assy, Clutch Release Concentric	1 unit			
6	Brake Fluid	2 unit			
	Brake Cleaner	3 unit			
	Labor:				
	Pull down transmission to replace clutch	1			
	component				
	Miscellaneous				
	NOTE: Please attach brochure and indicate days of delivery				

Supplier's Representative (Print name and Signature)

DR. DOLLY P. MAROMA

Name and Signature

BAC Chairman

Date Accomplished : _

Canvassed by:

BulSU-OP-PU-03F3 Revision: 1

JAM 6-21-2023