



Republic of the Philippines  
BULACAN STATE UNIVERSITY  
City of Malolos, Bulacan

## REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

**\*\*Mandatory to fill in\*\***

**COMPANY NAME:**

**Quotation No. 23-06-330**

CONTACT No.

**Purchase Request No. G-2023-06-0486**

**Address:**

**Purpose:** To be use for loading and unloading of Pres. Marcos NFA one-time rice assistance for government employees

**TIN No.**

**ABC: 27,000.00**

PhilGEPS Registration No.

Please indicate days of delivery: \_\_\_\_\_ Calendar Days

EMAIL ADDRESS:

**upon receipt of Purchase Order**

## INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:  
**a) Valid Mayor's/ Business Permit;    b) BIR Certificate of Registration;    c) Authority to Print Receipt;    and    d) PhilGEPS Membership Certificate**
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

[illegible]

**Accomplished by:**

By the authority of the University President.

**Supplier's Representative**  
(Print name and Signature)

**DR. DOLLY P. MAROMA**  
BAC Chairman

Date Accomplished : \_\_\_\_\_

**Canvassed by:**

---

Name and Signature

**BulSU-OP-PU-03F3**  
**Revision: 1**

JAM 6-21-2023