

## Republic of the Philippines BULACAN STATE UNIVERSITY

City of Malolos, Bulacan									
	REQUEST FOR QUOTATION FO	R THE PRO	CUREMENT OF GOODS A	ND SERVIC	ES				
**Mandat	ory to fill in**								
	NY NAME:		Quotation No. 23-06-326						
CONTACT No.			Purchase Request No. G-2023-06-0469						
Address:			Purpose: For University use						
riuuress.			Turposetror omversity use						
TIN No.			ABC: 10,625.00						
PhilGEPS Registration No.			Please indicate days of delivery: Calendar Days						
EMAIL A	ADDRESS:		upon receipt of Purchase Order						
INST	RUCTIONS TO SUPPLIERS:								
1. Please	quote your lowest price on the item/s listed bel	ow <b>comprisi</b>	ing the necessary taxes.						
2. It is ma	andatory to indicate the brand and/or model of	the items be	ing offered and to attach a b	rochure there	of				
wheneve	r applicable								
3. Indicate the <b>warranty period</b> in cases of equipment or whenever applicable.									
4. Forthwith submit the accomplished quotation <b>duly signed by your representative.</b>									
5. Supplie	ers are required and mandated to attach and sub	mit the follo	wing documentary requirem	ents:					
	Mayor's/Business Permit; b) BIR Certificate o				d) PhilGEPS				
Members	hip Certificate			•					
6. All iten	ns must conform with the internationally accept	ted standard	l and <mark>sub-standard items sha</mark>	all not be acc	epted.				
ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE				
1	ENVELOPE, MAILING, 500 pieces per box	5 box							
2	3 ring folder - Long (2.5 inches thick), PVC material, transparent pocket in front and back side	25 pcs							
3	RING BINDER, Plastic 2", 10 pieces per bundle	10 bundle							
	BY LOT								
	NOTE: Please attach brochure and indicate days								

of delivery					
Accomplished by:					
•	By the authority of the University President.				
Supplier's Representative	 DR. DO	OLLY P. MAROM	4		
(Print name and Signature)	В.	AC Chairman			
Date Accomplished :	Canvassed by:				
D. MAY OR DV 00F2	Name and Signature				
BulSU-OP-PU-03F3					

Revision: 1