



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

<b>**Mandatory to fill in**</b>	
COMPANY NAME:	Quotation No. 23-06-324
CONTACT No.	Purchase Request No. I-2023-06-0133
Address:	Purpose: GADC Office use
TIN No.	ABC: 60,000.00
PhilGEPS Registration No.	Please indicate days of delivery: _____ Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

**INSTRUCTIONS TO SUPPLIERS:**

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.

2. It is mandatory to **indicate the brand** and/or **model** of the items being offered and to **attach a brochure** thereof whenever applicable

3. Indicate the **warranty period** in cases of equipment or whenever applicable.

4. Forthwith submit the accomplished quotation **duly signed by your representative**.

5. Suppliers are required and mandated to attach and submit the following documentary requirements:  
**a) Valid Mayor's/ Business Permit;    b) BIR Certificate of Registration;    c) Authority to Print Receipt;    d) PhilGEPS Membership Certificate    and    e) Omnibus Sworn Statement**

6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Desktop Set Computer	1 unit			
	Specifications:				
	- Display: IPS 23.8" Full HD (1920 X 1080 Resolutiion) or higher				
	- Processor: Processor 8 Cores, 16 Threads (latest generation), Frequency-up to 4.9 GHz (or higher)				
	- Memory: 8GB DDR4 (or higher)				
	- Storage Drive: 512 GB M.2 SSD (or higher)				
	- Graphics Coprocessors: 4 GB GDDRS VRAM (or higher)				
	- Connectivity: Gigabit LAN Ethernet, 802.11AX Wireless LAN, Bluetooth 5.0 or higher				
	- Operating system: Windows 11 Home (Licensed)				
	- Productivity Suite: Microsoft Office Home and Student (Licensed)				
	- Interface: USB 3.0, USB 2.0, USB - C, 3.5mm combo audio jack, RJ-45 Ethernet LAN Port, HDMI or Display Port output (atleast one)				
	- Peripherals: Optical Mouse & Keyboard, AVR				
	- Warranty: Minimum of 1-year parts, labor and onsite services				
	<b>NOTE: Please attach brochure and indicate days of delivery</b>				

Accomplished by:	By the authority of the University President.
<div>Supplier's Representative (Print name and Signature)</div>	<div>DR. DOLLY P. MAROMA BAC Chairman</div>
Date Accomplished : _____	Canvassed by:
	<div>Name and Signature</div>

BulSU-OP-PU-03F3  
Revision: 1  
JAM 6-19-2023