

Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

| **Mandatory to fill in** | | | |
|---------------------------|--|--|--|
| COMPANY NAME: | Quotation No. 23-06-323 | | |
| CONTACT No. | Purchase Request No. G-2023-06-0453 | | |
| Address: | Purpose: For BulSU E-Library use | | |
| TIN No. | ABC: 15,000.00 | | |
| PhilGEPS Registration No. | Please indicate days of delivery: <u>Calendar Days</u> | | |
| EMAIL ADDRESS: | upon receipt of Purchase Order | | |

INSTRUCTIONS TO SUPPLIERS:

1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.

2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof

whenever applicable

3. Indicate the **warranty period** in cases of equipment or whenever applicable.

4. Forthwith submit the accomplished quotation **duly signed by your representative.**

5. Suppliers are required and mandated to attach and submit the following documentary requirements:

a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate

6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

| ITEM NO. | ITEM & SPECIFICATION | QTY/UNIT | BRAND & MODEL OFFERED | UNIT PRICE | TOTAL PRICE |
|----------|---|----------|-----------------------|------------|-------------|
| 1 | Glass Window Film Transparent graphic design frosted/ethced,15-22C, 80micron lifetime self- adhesive WF | 3 roll | | | |
| | Measurement:1.22m x 50 m | | | | |
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| | NOTE: Please attach brochure and indicate days | | | | |
| | of delivery | | | | |

Accomplished by:

Supplier's Representative (Print name and Signature)

| By the authority of the University Presid | ent. |
|---|------|
|---|------|

Canvassed by:

DR. DOLLY P. MAROMA

BAC Chairman

Name and Signature

Date Accomplished : __

BulSU-OP-PU-03F3 Revision: 1