



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in

COMPANY NAME:	Quotation No. 23-05-268
CONTACT No.	Purchase Request No. G-2023-05-0392
Address:	Purpose: For office works application
TIN No.	ABC: 324,000.00
PhilGEPS Registration No.	Please indicate days of delivery: _____ Calendar Days
EMAIL ADDRESS:	upon receipt of Purchase Order

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Desktop Set Computer	6 units			
	Specification: Display:23.8" Full HD (1920 × 1080 Resolution) or higher, IPS With low blue light certification Processor: 6 Cores and 12 Threads or higher, (latest generation), Frequency: up to 4.9GHz Memory: 8GB DDR4 (or higher) Storage Drive: 512 GB M.2 SSD (or higher) Graphics Coprocessor: 4GB GDDR5 VRAM (or higher) Connectivity: Gigabit LAN Ethernet, 802.11AX Wireless LAN, Bluetooth 5.0 or higher Operating System: Windows 11 Home (Licensed) Productivity Suite: Microsoft Office Home and Student (Licensed) Interface: DC - in, USB 3.0, USB 2.0, USB - C, 3.5mm combo audio jack, RJ-45 Ethernet LAN Port, HDMI or Display Port output (atleast one) Peripherals: Optical Mouse & Keyboard, Power Adapter Warranty: Minimum of 1-year parts, labor and services				
2	UPS	6 units			
	Unit Specification: Specification: OUTPUT Input Voltage:220VAC OUTPUT FREQUENCY:50/60 Hz Wave Form: Sine wave INPUT INPUT FREQUENCY: 50/60 Hz +/- 5 Hz INPUT VOLTAGE: 220VAC NUMBER OF POWER CORDS: 1 Capacity VA/Wattage: up to 2000VA/1200Watts Input Connections: NEMA 5-15P BATTERIES & RUNTIME BATTERY TYPE: Manufacturer standard TYPICAL RECHARGE TIME 8 hours (Max) Warranty: Minimum of 1-year warranty				
	BY LOT				
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by:

By the authority of the University President.

Supplier's Representative
(Print name and Signature)

DR. DOLLY P. MAROMA
BAC Chairman

Date Accomplished : _____

Canvassed by:

Name and Signature