



<b>**Mandatory to fill in**</b>	
<b>COMPANY NAME:</b>	<b>Quotation No. 23-05-253</b>
<b>CONTACT No.</b>	<b>Purchase Request No. I-2023-05-0072</b>
<b>Address:</b>	<b>Purpose: Accommodation for conducting the Benchmarking Activity for the Smart Campus Project, and ISSP upgrading.</b>
<b>TIN No.</b>	<b>ABC: 90,000.00</b>
<b>PhilGEPS Registration No.</b>	<b>Please indicate days of delivery: _____ <b>Calendar Days</b></b>
<b>EMAIL ADDRESS:</b>	<b>upon receipt of Purchase Order</b>

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand and/or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:  
**a) Valid Mayor's/ Business Permit;    b) BIR Certificate of Registration;    c) Authority to Print Receipt;    d) PhilGEPS Membership Certificate    and    e) Omnibus Sworn Statement**
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	<b>Accommodation for Conducting Benchmarking (Smart Campus Project)</b>	1 lot			
	Location: Ilocos Sur, Philippines				
	Date: May 29 to June 01, 2023				
	4D3N Room Arrangement for 6 pax (6 participants)				
	-4 star hotel				
	-Two Bedroom Villa can accomodate 6 pax				
	-inclusive of Full Board Meals (Breakfast, Lunch and Dinner)				
	<b>NOTE: Please attach brochure and indicate days of delivery</b>				

By the authority of the University President.

**DR. DOLLY P. MAROMA**  
BAC Chairman

**Canvassed by:**

Name and Signature