



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in	
COMPANY NAME:	Quotation No. 23-05-246
CONTACT No.	Purchase Request No. I-2023-05-0067
Address:	Purpose: For Graduation
TIN No.	ABC: 336,440.00
PhilGEPS Registration No.	Please indicate days of delivery: _____ Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

- 1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
- 2. It is mandatory to **indicate the brand and/or model** of the items being offered and to **attach a brochure** thereof whenever applicable
- 3. Indicate the **warranty period** in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation **duly signed by your representative**.
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement
- 6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
	MEDALS WITH RED LACE				
1	SPECIAL AWARD 1.5"	700 pcs			
	Materials: brass				
	thickness: 1.5mm				
2	MEDALS FOR SUMMA CUM LAUDE 3"	120 pcs			
	Materials: brass				
	thickness: 2mm				
3	MEDALS FOR MAGNA CUM LAUDE 2.25"	650 pcs			
	Materials: brass				
	thickness: 2.25mm				
4	MEDALS FOR CUM LAUDE 2"	2500 pcs			
	Materials: brass				
	thickness: 2mm				
	*Laminated Bakal/Engrave Back				
	BY LOT				
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by:	By the authority of the University President.
<div>Supplier's Representative (Print name and Signature)</div>	<div>DR. DOLLY P. MAROMA BAC Chairman</div>
Date Accomplished : _____	Canvassed by:
	<div>Name and Signature</div>

BulSU-OP-PU-03F3
Revision: 1
JAM 5-16-2023