

Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in	
COMPANY NAME:	Quotation No. 23-05-243
CONTACT No.	Purchase Request No. F-2023-05-0140
Address:	Purpose: Ika-82 Pangkalahatang Pagtatapos 2023
TIN No.	ABC: 632,500.00
PhilGEPS Registration No.	Please indicate days of delivery: Calendar Days
EMAIL ADDRESS:	upon receipt of Purchase Order

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes.**

2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable

3. Indicate the **warranty period** in cases of equipment or whenever applicable.

4. Forthwith submit the accomplished quotation **duly signed by your representative.**

5. Suppliers are required and mandated to attach and submit the following documentary requirements:

a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate; e) Omnibus Sworn Statement and f) Income / Business Tax Return

6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE		
1	Printing of program (graduation)	11,500 pcs					
	Ika-82 Pangkalahatang Pagtatapos 2023						
	8.5 x 5.5						
	Bookpaper #60						
	Kromekote 189						
	Inside Black Ink						
	Cover Colored						
	NOTE: Please attach brochure and indicate days						
	of delivery						
Accomplie	Accomplished by						

Accomplished by:

Supplier's Representative (Print name and Signature)

By the authority of the University President.

DR. DOLLY P. MAROMA

BAC Chairman

Date Accomplished : _

Canvassed by:

BulSU-OP-PU-03F3 Revision: 1

JAM 5-15-2023

Name and Signature