

Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

*Mandatory to fill in**					
COMPANY NAME:	Quotation No. 23-05-242				
CONTACT No.	Purchase Request No. G-2023-05-0355				
Address:	Purpose: For 11 Classrooms at the new Academic Building				
TIN No.	ABC: 434,000.00				
PhilGEPS Registration No.	Please indicate days of delivery: <u>Calendar Days</u>				
EMAIL ADDRESS:	upon receipt of Purchase Order				

INSTRUCTIONS TO SUPPLIERS:

1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.

2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof

whenever applicable

3. Indicate the **warranty period** in cases of equipment or whenever applicable.

4. Forthwith submit the accomplished quotation **duly signed by your representative.**

5. Suppliers are required and mandated to attach and submit the following documentary requirements:

a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement

6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	WHITE BOARD	62 pcs			
	4ft x 8ft with aluminum frame; eraser and marker holder; wall mounted with installation				
	NOTE: Please attach brochure and indicate days				
	of delivery				

Accomplished by:

Supplier's Representative (Print name and Signature)

By the authority of the University	President.
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P. MAROMA DR. DOLL

BAC Chairman

Date Accomplished : ____

Canvassed by:

BulSU-OP-PU-03F3 Revision: 1 Name and Signature