

## Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

## REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

**Mandatory to fill in**					
COMPANY NAME:	ME: Quotation No. 23-05-235				
CONTACT No.	Purchase Request No. G-2023-05-0340				
Address:	Purpose: For university use				
TIN No.	ABC: 225,000.00				
PhilGEPS Registration No.	Please indicate days of delivery: Calendar Days				
EMAIL ADDRESS:	upon receipt of Purchase Order				

d) PhilGEPS

## **INSTRUCTIONS TO SUPPLIERS:**

- 1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes.**
- 2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
- 3. Indicate the warranty period in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation duly signed by your representative.
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
- a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; Membership Certificate and e) Omnibus Sworn Statement
- 6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

M NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	CERTIFICATE HOLDER/JACKET	1,500 pcs			
	Specifications:				
	Size: 245mm x 320mm				
	With four-corner pockets on one side that will				
	securely hold the diploma/certificate				
	Inside cover with BulSU Logo print				
	Color: Cardinal Red				
	Front cover: University Name and logo in gold stamp (embossed)				
	with pressed stamp border design at the front cover				
	Landscape orientation				
	Cover Material: Buffalo skin				
	Inner Material: Coated Paper	пинади	<b>中国共享的</b> 特别的		
	Thickness: 2-2.5mm				
	BULACAN STATE UNIVERSITY				
	NOTE: Please attach brochure and indicate days of delivery		370000000		

0:	f delivery						
Accomplishe	ed by:						
•			By the authority of the University President.				
		•		afm			
Supplier's Representative			DR. DOLLÝ P. MAROMA				
	(Print name and Signature)		BA	AC Chairman			
<b>.</b>							
Date Accomplished :			Canvassed by:				
			Name and Signature				
BulSU-OP-P	U-03F3						
Revision: 1							