



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

****Mandatory to fill in****

| | |
|---------------------------|---|
| COMPANY NAME: | Quotation No. 23-05-231 |
| CONTACT No. | Purchase Request No. G-2023-05-0333 |
| Address: | Purpose: For office use |
| TIN No. | ABC: 45,800.00 |
| PhilGEPS Registration No. | Please indicate days of delivery: _____ Calendar Days upon receipt of Purchase Order |
| EMAIL ADDRESS: | |

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

| ITEM NO. | ITEM & SPECIFICATION | QTY/UNIT | BRAND & MODEL OFFERED | UNIT PRICE | TOTAL PRICE |
|----------|--|----------|-----------------------|------------|-------------|
| 1 | UPS | 11 pcs | | | |
| | Specification: OUTPUT MAX POWER (Watts): 360 Watts / 650VA or higher OUTPUT FREQUENCY: 50/60 Hz +/- 1 Hz TOPOLOGY: Line interactive INPUT INPUT FREQUENCY: 50/60 Hz +/- 5 Hz INPUT VOLTAGE: 140 – 300V NUMBER OF POWER CORDS: 1 BATTERIES & RUNTIME BATTERY TYPE: Manufacturer standard TYPICAL RECHARGE TIME: 8 hours (Max) NOMINAL BATTERY VOLTAGE: 12 V Warranty: Minimum of 1-year warranty | | | | |
| 2 | Laptop stand Specifications: Suitable for 16 inches or higher laptop size 6 LED fans with built-in LED lights, and LCD display control Fan speed can be adjusted at any time Dual USB ports with power supply Mute heat dissipation, and low noise 7 levels of height adjustments Radiator type: Air-cooled Material: Aluminum & Plastic | 4 pcs | | | |
| 3 | EPSON L1455 Maintenance Box (replacement) | 1 pc | | | |
| 4 | SD CARD (DSLR) | 4 pcs | | | |
| | Specification: General Capacity: 64GB or higher Form Factor: SDXC Sequential Read Performance: Up to 300MB/s Sequential Write Performance: Up to 260MB/s Video Speed Class: up to 90 Warranty: Minimum of 1-year warranty | | | | |
| | BY LOT | | | | |
| | NOTE: Please attach brochure and indicate days of delivery | | | | |
| | | | | | |

Accomplished by:

By the authority of the University President.

Supplier's Representative
(Print name and Signature)

DR. DOLLY P. MAROMA
BAC Chairman

Date Accomplished : _____

Canvassed by:

Name and Signature