



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in	
COMPANY NAME:	Quotation No. 23-05-196
CONTACT No.	Purchase Request No. G-2023-04-0287
Address:	Purpose: Calibration and Preventive Maintenance of CS Laboratory Equipment
TIN No.	ABC: 194,000.00
PhilGEPS Registration No.	Please indicate days of delivery: _____ Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand and/or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	UNIT PRICE	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Sartorius, Moisture Analyzer (preventive maintenance and calibration)	1 unit	5,000.00			
2	Binder E-53 & E-28, Oven (preventive maintenance)	2 unit	4,000.00			
3	Sartorius, Analytical Balance (preventive maintenance and calibration)	2 unit	3,000.00			
4	Motic B SERIES, SMZ- 140 SERIES & SMZ-143 SERIES, Compound Microscope (preventive maintenance)	6 unit	2,500.00			
5	Motic, Stereo Microscope (preventive maintenance)	2 unit	2,500.00			
6	Polyscience, Water bath (preventive maintenance and calibration)	1 unit	4,000.00			
7	Sturdy, Autoclave (preventive maintenance and calibration)	1 unit	6,500.00			
8	Telstar, Biosafety Cabinet (preventive maintenance and calibration)	1 unit	15,000.00			
9	Ohaus, triple beam balance (preventive maintenance and calibration)	5 unit	3,000.00			
10	Digital balance, top loading (asuki and Lutron) (preventive maintenance and calibration)	8 unit	2,000.00			
11	Hot plate corning (preventive maintenance)	3 unit	2,000.00			
12	Microscope, compound ECO BINO (preventive maintenance)	20 unit	600.00			
13	Ph meter , (Preventive Maintenance and calibration)	2 unit	2,000.00			
14	Biobase BKQ-2100, autoclave (preventive and calibration)	1 unit	7,000.00			
15	Fume hood FH, (Preventive Maintenance)	1 unit	12,000.00			
16	Binder , incubator,(Preventive Maintenance and calibration)	1 unit	2,500.00			
17	Dissolved oxygen meter AD630, (Preventive Maintenance and calibration)	2 unit	2,000.00			
18	IKA , hot plate ,(Preventive Maintenance)	3 unit	2,000.00			
19	Biobase, biosafety cabinet,(Preventive Maintenance and calibration)	1 unit	10,000.00			
20	LINDERG BF51766C-1, Furnace , (Preventive Maintenance and claibration)	1 unit	10,000.00			
21	BINDER VD23, Vacuum Oven, (Preventive Maintenance)	1 unit	10,000.00			
22	Refractometer ,(Preventive Maintenance and calibration)	1 unit	4,000.00			
23	Water Activity Meter, (Preventive Maintenance and calibration)	1 unit	3,000.00			
24	Consistometer, Preventive Maintenance and Calibration	1 unit	3,000.00			
25	Microcentrifuge, Preventive Maintenance and calibration	1 unit	5,000.00			
	Provide Certificate of Calibration (with sticker) and Preventive Maintenance					
	BY ITEM					
	NOTE: Please attach brochure and indicate days of delivery					

Accomplished by:

Supplier's Representative
(Print name and Signature)

By the authority of the University President.

DR. DOLLY P. MAROMA
BAC Chairman

Date Accomplished : _____

Canvassed by:

Name and Signature

BulSU-OP-PU-03F3
Revision: 1
JAM 5-4-2023