

Republic of the Philippines **BULACAN STATE UNIVERSITY** City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in	
COMPANY NAME:	Quotation No. 23-05-190B
CONTACT No.	Purchase Request No. G-2023-05-0303
Address:	Purpose: Office use
TIN No.	ABC: 288,000.00
PhilGEPS Registration No.	Please indicate days of delivery: Calendar Days
EMAIL ADDRESS:	upon receipt of Purchase Order

INSTRUCTIONS TO SUPPLIERS:

- 1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
- 2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
- 3. Indicate the warranty period in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation duly signed by your representative.
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
- a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership e) Omnibus Sworn Statement Certificate and
- 6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted.**

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Mobile Pedestal 3 - Drawer Complete with Lock and Accessories Specifications: With 3 Drawers including 1 Central Lock, 1 Pen Tray and 1 File Divider, 5 Swivel Castors built for ease on mobility, Powder-coated steel Dimensions: 40(W) x 56.5(D) x 65.5(H) cm				
	DRAWER LOCK				
	MECHANISM				
	PULL HANDLE				
	-				
	STEEL CASING				
	 				
	SWIVEL CASTOR				
	NOTE: Please attach brochure and indicate days				
	of delivery				

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	of delivery						
Accomplis	hed by:						
			By the authority of the University President.				
		-		afon			
Supplier's Representative			DR. DOLLY P. MAROMA BAC Chairman				
(Print name and Signature)							
D	1.1.1		0 11				
Date Accor	mplished :	Canvassed by:					
			Name and Signature				
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Revision: 1	L						
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