

Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in			
COMPANY NAME:	Quotation No. 23-04-169		
CONTACT No.	Purchase Request No. G-2023-04-0269		
Address:	Purpose: GAD KATRIBU PROGRAM ABC: 9,000.00		
TIN No.			
PhilGEPS Registration No.	Please indicate days of delivery: Calendar Days		
EMAIL ADDRESS:	upon receipt of Purchase Order		

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes.**

2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable

3. Indicate the **warranty period** in cases of equipment or whenever applicable.

4. Forthwith submit the accomplished quotation duly signed by your representative.

5. Suppliers are required and mandated to attach and submit the following documentary requirements:

a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate

6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

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(Print name and Signature)

BAC Chairman

Date Accomplished :

Canvassed by:

BulSU-OP-PU-03F3 **Revision:** 1

JAM 4-26-2023

Name and Signature