



Republic of the Philippines
BULACAN STATE UNIVERSITY
City of Malolos

BIDS AND AWARDS COMMITTEE FOR GOODS, SUPPLIES, AND SERVICES

March 31, 2023

Bid Bulletin No. 1 **Modifications in the Invitation to Bid, Schedule of Requirements,** **Terms of Reference, and Cost-distribution for the Contract**

This Bid Bulletin no. 1 is issued to modify or amend items in the Bidding Documents for project:
“Re-bidding for the Procurement of Security Services for Bulacan State University (G-2023-08)”. This shall form an integral part of the said Bidding Documents.

I. SECTION I. INVITATION TO BID

No.	FROM	TO
8	Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before April 11, 2023 (Tuesday) 9:00 a.m. Late bids shall not be accepted.	Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before April 11, 2023 (Tuesday) <u>1:00 p.m.</u> Late bids shall not be accepted.
10	Bid opening shall be on April 11, 2023 (Tuesday) 9:15 a.m. at the Ground Floor, E-Library, BulSU Main Campus, City of Malolos, Bulacan 3000. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity	Bid opening shall be on April 11, 2023 (Tuesday) <u>1:30 p.m.</u> at the Ground Floor, E-Library, BulSU Main Campus, City of Malolos, Bulacan 3000. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity

II. SECTION VI. SCHEDULE OF REQUIREMENTS

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	<table><tr><th>Particulars</th><th>Requirement</th></tr><tr><td>a.Base Radio with accessories</td><td>1 unit</td></tr><tr><td>b. Handheld Radio set</td><td>43 units</td></tr><tr><td>c. Handheld Radio set</td><td>10 units</td></tr><tr><td>d. Mobile Phone</td><td>6 units</td></tr><tr><td>e. Firearms</td><td>39 units</td></tr><tr><td>f. Shotgun</td><td>9 units</td></tr><tr><td>g. Uniform Handcuffs Tear gas Heavy-duty flashlight Whistle Tickler First Aid kit Night stick with holster Radio holder Holster for firearms Rain gear (eg. coat and boots)</td><td>119 sets</td></tr><tr><td>h. Motorcycle</td><td>1 unit</td></tr><tr><td>i. Bicyclev</td><td>6 units</td></tr></table>	Particulars	Requirement	a.Base Radio with accessories	1 unit	b. Handheld Radio set	43 units	c. Handheld Radio set	10 units	d. Mobile Phone	6 units	e. Firearms	39 units	f. Shotgun	9 units	g. Uniform Handcuffs Tear gas Heavy-duty flashlight Whistle Tickler First Aid kit Night stick with holster Radio holder Holster for firearms Rain gear (eg. coat and boots)	119 sets	h. Motorcycle	1 unit	i. Bicyclev	6 units	<table><tr><th>Particulars</th><th>Requirement</th></tr><tr><td>a.Base Radio with accessories</td><td>1 unit</td></tr><tr><td>b. Handheld Radio set</td><td><u>40 units</u></td></tr><tr><td>c. Handheld Radio set</td><td>10 units</td></tr><tr><td>d. Mobile Phone</td><td>6 units</td></tr><tr><td>e. Firearms</td><td><u>32 units</u></td></tr><tr><td>f. Shotgun</td><td><u>7 units</u></td></tr><tr><td>g. Uniform Handcuffs Tear gas Heavy-duty flashlight Whistle Tickler First Aid kit Night stick with holster Radio holder Holster for firearms Rain gear (eg. coat and boots)</td><td>119 sets</td></tr><tr><td>h. Motorcycle</td><td>1 unit</td></tr><tr><td>i. Bicyclev</td><td>6 units</td></tr></table>	Particulars	Requirement	a.Base Radio with accessories	1 unit	b. Handheld Radio set	<u>40 units</u>	c. Handheld Radio set	10 units	d. Mobile Phone	6 units	e. Firearms	<u>32 units</u>	f. Shotgun	<u>7 units</u>	g. Uniform Handcuffs Tear gas Heavy-duty flashlight Whistle Tickler First Aid kit Night stick with holster Radio holder Holster for firearms Rain gear (eg. coat and boots)	119 sets	h. Motorcycle	1 unit	i. Bicyclev	6 units
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j. Metal Detector (handheld)	15 units	j. Metal Detector (handheld)	15 units
k. Under chassis mirror	15 units	k. Under chassis mirror	15 units
l. Vault for depository of firearms	6 units	l. Vault for depository of firearms	6 units
m. Traffic vest, traffic signal sticks and gloves	15 sets	m. Traffic vest, traffic signal sticks and gloves	15 sets
n. Standby emergency rescue gears and equipment	1 set	n. Standby emergency rescue gears and equipment	1 set
o. Megaphone	7 units	o. Megaphone	7 units
p. Reflectorized vest	15 units	p. Reflectorized vest	15 units
q. Desktop PC with Printer	1 set	q. Desktop PC with Printer	1 set
r. Surveillance Equipment (CCTV camera and monitor)	45 sets	r. Surveillance Equipment (CCTV camera and monitor)	45 sets
s. Utility Vehicle	1 unit	s. Utility Vehicle	1 unit

III. SECTION VII. TERMS OF REFERENCE

No.	FROM	TO
2	<p>Government mandatory compliance documents to be submitted by the bidder in duplicate and sealed envelopes:</p> <p>c. Certification of paid remittances/contributions with master list/ record of payments of agency security guards within the last three (3) years from the date of submission of bid from the following government agencies: SSS, PhilHealth, Pag Ibig, and income taxes (if applicable).</p>	<p>Government mandatory compliance documents to be submitted by the bidder in duplicate and sealed envelopes:</p> <p>c. <u>Latest and valid certification</u> of paid remittances/contributions with master list/ record of payments of agency security guards from the following government agencies: SSS, PhilHealth, Pag Ibig, and income taxes (if applicable).</p>
3	<p>Prescribed Compliance Documents</p> <p>c. Retirement Fund/ Trust Fund Agreement</p>	<p>Prescribed Compliance Documents</p> <p><u>c. Retirement Fund Agreement</u></p>
4	<p>Number and Qualifications of Security Officers and Guards</p> <p>b. The one hundred and eleven (111) licensed security guards should have at least two (2) years active experience as security guard; at least a senior high school graduate; not less than twenty-five (25) but preferably, not more than fifty (50) years of age; with height measurement of at least 157 cm for women and 163 cm for men; license validity should not be less than one (1) year. At least six (6) guards are computer literate, trained CCTV operator must be capable of managing/ safekeeping sensitive footage and/or unusual incident taken from daily office operations. An updated Curriculum Vitae must be submitted.</p>	<p>Number and Qualifications of Security Officers and Guards</p> <p>b. <u>The one hundred eight (108) licensed security guards</u> should have at least two (2) years active experience as security guard; at least a senior high school graduate; not less than twenty-five (25) but preferably, not more than fifty (50) years of age; with height measurement of at least 157 cm for women and 163 cm for men; license validity should not be less than one (1) year. At least six (6) guards are computer literate, trained CCTV operator must be capable of managing/ safekeeping sensitive footage and/or unusual incident taken from daily office operations. An updated Curriculum Vitae must be submitted.</p>
5	List of Firearms and Equipment to be supplied by the Security Agency	List of Firearms and Equipment to be supplied by the Security Agency

Particulars	Requirement	Particulars	Requirement
a. Base Radio with accessories	1 unit	a. Base Radio with accessories	1 unit
b. Handheld Radio set	43 units	b. Handheld Radio set	<u>40 units</u>
c. Handheld Radio set	10 units	c. Handheld Radio set	10 units
d. Mobile Phone	6 units	d. Mobile Phone	6 units
e. Firearms	39 units	e. Firearms	<u>32 units</u>
f. Shotgun	9 units	f. Shotgun	<u>7 units</u>
g. Uniform	119 sets	g. Uniform	119 sets
Handcuffs		Handcuffs	
Tear gas		Tear gas	
Heavy-duty flashlight		Heavy-duty flashlight	
Whistle		Whistle	
Tickler		Tickler	
First Aid kit		First Aid kit	
Night stick with holster		Night stick with holster	
Radio holder		Radio holder	
Holster for firearms		Holster for firearms	
Rain gear (eg. coat and boots)		Rain gear (eg. coat and boots)	
h. Motorcycle	1 unit	h. Motorcycle	1 unit
i. Bicycle	6 units	i. Bicycle	6 units
j. Metal Detector (handheld)	15 units	j. Metal Detector (handheld)	15 units
k. Under chassis mirror	15 units	k. Under chassis mirror	15 units
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r. Surveillance Equipment (CCTV camera and monitor)	45 sets	r. Surveillance Equipment (CCTV camera and monitor)	45 sets
s. Utility Vehicle	1 unit	s. Utility Vehicle	1 unit

IV. COST-DISTRIBUTION FOR THE CONTRACT

No.	FROM	TO
		<u>Please see attached Annex "A" for the Revised Cost Distribution for the Contract</u>

V. SITE INSPECTION SCHEDULE

- **March 28, 2023- April 10, 2023**

Please coordinate with the BAC Secretariat a day before the scheduled Site Inspection.

Tel. no. (044) 896-1790 / E-mail address: bulsu.bac2secretariat@bulsu.edu.ph

Note:

1. Item, description or specifications not mentioned above are without modifications and will remain as it is in the bidding documents
2. Modified/additional entries are underlined, bold and italicized.

This Supplemental/ Bid Bulletin no. 1 is issued this **31st** day of March, 2023 for guidance and information of all concerned.



Dr. DOLLY P. MAROMA

Chairperson, BAC for Goods, Supplies & Services



Republic of the Philippines
BULACAN STATE UNIVERSITY
City of Malolos, Bulacan

BIDS AND AWARDS COMMITTEE GOODS, SUPPLIES AND SERVICES

COST DISTRIBUTION FOR THE CONTRACT "PROCUREMENT OF SECURITY SERVICES FOR BULACAN STATE UNIVERSITY"

Name of Bidder: _____

Project: Re-bidding for the Procurement of Security Services for Bulacan State University (G-2023-06)

A. AMOUNT DIRECTLY TO GUARD

<i>PARTICULARS</i>	<i>SHIFT SCHEDULE</i>			
	8-HOUR SHIFT		12-HOUR SHIFT	
	DAY SHIFT RATE	NIGHT SHIFT RATE	DAY SHIFT RATE	NIGHT SHIFT RATE
New Daily Wage (DW)	₱ 460	₱ 460	₱ 460	
No. of Days per year	394.4	394.4	394.4	
Ave. Pay/Month (DW x 394.4 days / 12 months)	₱	₱	₱	
Night Differential (Average Monthly Pay x 10%)		₱		
13th Month Pay (DW x 365/12/12)	₱	₱	₱	
5 days Incentive Pay (DW x 5/12)	₱	₱	₱	
Uniform Allowance (R.A. 5487)	₱	₱	₱	
Overtime Pay (as per DOLE)			₱	
AMOUNT TO GUARD	₱	₱	₱	

B. Amount to Government in favor of Guard (based on standard fixed by law)

Retirement Benefits (R.A. 7641) P 460 x22.5/12	₱	₱	₱	
SSS Premium	₱	₱	₱	
SSS WISP				
Philhealth Contribution (4.5% for bidding purposes)	₱	₱	₱	
State Insurance Fund	₱	₱	₱	
Pag-Ibig Fund Contribution	₱	₱	₱	
Total amount to Government in favor of Guard	₱	₱	₱	
C. Total amount to Guard & Government	₱	₱	₱	
D. Administrative expenses (20% of C)	₱	₱	₱	
E. Value Added Tax (VAT) (Agency Fee x 12% VAT) (RMC-039-2007)	₱	₱	₱	
F. CONTRACT RATE (C+D+E)	₱	₱	₱	
G. Number of Guards (F)	78	32	1	0
H. TOTAL PER MONTH (F*G)	₱	₱	₱	
I. TOTAL PER YEAR (H*12)	₱	₱	₱	
TOTAL CONTRACT PRICE	₱			

Notes:

- 1. Bidders shall fill in rates and prices for all items described in the Cost Distribution for the Contract. Bids not addressing or providing all of the required items above, shall be considered non-responsive and, thus, automatically disqualified. Do not put a zero (0) or a dash (-) for items that are required by law or regulations to be accomplished.**
- 2. Administrative Expenses should not be lower than 20% of the total contract cost.**

Name of Agency: _____

Address: _____

Telephone No.: _____

Supplier's Authorized Representative:

Name and Signature of Authorized Representative

Position/Designation: _____

Date: _____