Republic of the Philippines
BULACAN STATE UNIVERSITY
City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in

COMPANY NAME:	Quotation No. 23-03-085
CONTACT No.	Purchase Request No. F-2023-03-0054
Address:	Purpose: For ATBulSU 2023-2024
TIN No.	ABC: 311,850.00
PhilGEPS Registration No.	Delivery Period: **7 Calendar** Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes.**
2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative.**
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit;   b) BIR Certificate of Registration;   c) Authority to Print Receipt;   d) PhilGEPS Membership Certificate   and   e) Omnibus Sworn Statement
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted.**

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Type: 90 ppm Desktop Sheet-Fed Document Scanner	1 unit			
	Format: A3				
	Function: Scan Only				
	Auto Document Feeder (ADF): atleast 300 sheets				
	Scan Resolution: 150 - 600 dpi				
	Scanning Element / Light Source: CIS / LED				
	Scan Speed (ADF): 75 ppm				
	Connectivity:USB 3.1, LAN				
	Suggested Daily Volume: 30,000 scans				
	Other Features:Double-feed detection, deskew, user mode, long document mode, folio scan.				
	Document Thickness: (Plain Paper): Normal (Continuous) Feeding, Weight: 20 - 209 g/m2, Thickness: 0.04 - 0.25 mm"				
	Warranty: 3 years on parts and 3 years on service				
	Must be compatible with the Addmen OMR Software -SAB (for Windows) SOFTWARE DESCRIPTION: • Primary objective is MCQ. Test scoring, it provides various merit lists and bask graphs, charts, analysis etc. Reads only OMR blocks like Roll no, Test/Set No. and Questions that are relevant to test process. Built-In Sheet Design, Reports and Analysis. • Primary objective fs data extraction from Application Forms, Feedback forms, Instant I-card, Attendance and Elections, it simply provides data In Excel as it is without applying any post reading logic. Reads OMR blocks, Barcode and capture Photo. • Use to collect data from additional fields on test answer sheet or If you have multiple purposes of Test checking and Application form processing. • Captures the Data from any plain paper (any type of form•), black and white or colored paper • Calculate Report Type such as Score List (Condensed, Expanded, per Section, Sub-types, etc.), Progress				
	• Chart, candidate Response (Multlple Test, R/W/L), Question Wise Score, Assessment Report, Answer Key, Absent List. • Tests and Assessments, Admission Test, Departmental Exam				
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by:

_____
Supplier's Representative
(Print name and Signature)

Date Accomplished : _____

By the authority of the University President.

DR. DOLLY P. MAROMA
BAC Chairman

Canvassed by:

_____
Name and Signature

BulSU-OP-PU-03F3
Revision: 1

JAM 3-20-2023