



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

**\*\*Mandatory to fill in\*\***

COMPANY NAME:	Quotation No. 23-03-057
CONTACT No.	Purchase Request No. F-2023-03-038
Address:	Purpose: for College of Law Office use.
TIN No.	ABC: 100,000.00
PhilGEPS Registration No.	Delivery Period: <b>7 Calendar</b> Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:  
**a) Valid Mayor's/ Business Permit;   b) BIR Certificate of Registration;   c) Authority to Print Receipt;   d) PhilGEPS Membership Certificate   and   e) Omnibus Sworn Statement**
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	<b>Laptop</b>	1 unit			
	<b>Operating System:</b> Manufacturer standard				
	<b>Display:</b> 13.3-inch (diagonal) LED-backlit display with IPS technology; 2560-by-1600 native resolution, 500 nits				
	<b>Chip:</b> 8-cores and 8 Threads or higher				
	Frequency: up to 3.5GHz				
	<b>GPU:</b> 10-cores LPDDR5 or higher				
	<b>Memory:</b> 8GB or higher				
	<b>Storage:</b> 512 SSD storage or higher				
	<b>Connectivity:</b>				
	- <b>Wi-Fi</b> - 802.11 ax Wi-Fi 6 wireless networking				
	- IEEE 802.11 a/b/g/n/ac compatible				
	- <b>Bluetooth</b> - Bluetooth 5.0 wireless technology				
	<b>Camera:</b> 720p HD Camera or higher				
	<b>Charging and Expansion:</b>				
	- Four Thunderbolt 3 (USB-C) ports with support for:				
	- Charging, DisplayPort, Thunderbolt				
	- USB 3.1 Gen 2				
	<b>Audio:</b>				
	- Stereo Speakers with high dynamic range				
	- Studio-quality three-mic array with directional beamforming				
	- 3.5mm headphone jack				
	<b>Microsoft Office:</b> Office 2019 (Licensed)				
	<b>Warranty:</b> Minimum of 1 year				
	<b>NOTE: Please attach brochure and indicate days of delivery</b>				

Accomplished by:

By the authority of the University President.

Supplier's Representative  
(Print name and Signature)

DR. DOLLY P. MAROMA  
BAC Chairman

Date Accomplished : \_\_\_\_\_

Canvassed by:

\_\_\_\_\_  
Name and Signature