Republic of the Philippines
BULACAN STATE UNIVERSITY
City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in

COMPANY NAME:	**Quotation No. 23-02-025**
CONTACT No.	**Purchase Request No. I-2023-02-0021**
Address:	**Purpose: SCUFAR**
TIN No.	**ABC: 126,000.00**
PhilGEPS Registration No.	**Delivery Period: 7 Calendar Days upon receipt of Purchase Order**
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes.**
2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative.**
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
***a)** Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement*
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted.**

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
	SCUFAR BUS RENTAL				
1	**Air - con Bus**	**3 units**			
	50 sitter or above				
	Pick and Drop (From Bulacan State University to NEUST - Sumacab Campus)				
	Pick - up Date: March 1, 2023, 4:00 AM at Activity Center, BulSU				
	Fetch Date : March 3, 2022 right after the closing ceremony (NEUST)				
	Note: On **March 1, 2023** the buses will pick-up the delegation at BulSU Malolos Activity Center Gate 1, then Drop off at the NEUST. **Fetch Date: March 3, 2023 Time: 11:00 AM right after the closing ceremony**				
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by:

Supplier's Representative
(Print name and Signature)

Date Accomplished : _____

By the authority of the University President.

DR. DOLLY P. MAROMA
BAC Chairman

Canvassed by:

Name and Signature

BulSU-OP-PU-03F3
Revision: 1
JAM 2-15-2023