

## Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

## **REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES**

**Mandatory to fill in**				
COMPANY NAME:	Quotation No. 23-01-015			
CONTACT No.	Purchase Request No. G-2023-01-0043			
Address:	Purpose: GADC Kababaihan ng Malolos 2023			
TIN No.	ABC: 10,000.00			
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase			
EMAIL ADDRESS:	Order			

## **INSTRUCTIONS TO SUPPLIERS:**

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes.** 

2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable

3. Indicate the **warranty period** in cases of equipment or whenever applicable.

4. Forthwith submit the accomplished quotation **duly signed by your representative**.

5. Suppliers are required and mandated to attach and submit the following documentary requirements:

a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate

6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
	KABABAIHAN NG MALOLOS 2023				
1	CERTIFICATE FRAME	20 pieces			
	Specifications:				
	- size: fit to A4 board paper				
	- use a quality of frame				
	- native design that will match on the event				
	- provide a sample for final approval of the end user				
	NOTE: Please attach brochure and indicate days				
	of delivery				

Accomplished by:

**Supplier's Representative** (Print name and Signature)

By the authority of the University President.

Canvassed by:

DR. DOLLY P. MAROMA

BAC Chairman

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Name and Signature

BulSU-OP-PU-03F3 Revision: 1

Date Accomplished : \_