

Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in					
COMPANY NAME:	Quotation No. 23-01-011				
CONTACT No.	Purchase Request No. G-2023-01-0034				
Address:	Purpose: Valentines Greetings				
TIN No.	ABC: 8,000.00				
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase				
EMAIL ADDRESS:	Order				

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.

2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable

3. Indicate the **warranty period** in cases of equipment or whenever applicable.

4. Forthwith submit the accomplished quotation **duly signed by your representative**.

5. Suppliers are required and mandated to attach and submit the following documentary requirements:

a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate

6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Valentines Greetings				
	Tarpaulin (6x3)	9 pcs			
	Tarpaulin (8x4)	3 pcs			
	NOTE: Please attach brochure and indicate days				
	of delivery				

Accomplished by:

Supplier's Representative (Print name and Signature)

By the authority of the University President.

Canvassed by:

cfm

DR. DOLLY P. MAROMA

BAC Chairman

Date Accomplished : _

Name and Signature

BulSU-OP-PU-03F3 Revision: 1 JAM 1-31-2023