

Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in	
COMPANY NAME:	Quotation No. 23-01-003
CONTACT No.	Purchase Request No. G-2022-12-1293
Address:	Purpose: GADC Support Group, GFPS, Partner Institution and
	Local Speakers
TIN No.	ABC: 175,000.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase
EMAIL ADDRESS:	Order

INSTRUCTIONS TO SUPPLIERS:

- 1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
- 2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
- 3. Indicate the warranty period in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation **duly signed by your representative.**
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
- a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement
- 6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted.**

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Christmas Goodies in Bag	25 bag/pack			
2	Christmas Goodies in Basket	55 basket			
	BY LOT				
	NOTE: Please provide the inclusions of your offered product				
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	NOTE: Please attach brochure and indicate days of delivery				

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Accomplis	hed by:					
		By the authority of the University President.				
				afm		
	Supplier's Representative		DR. DO	LLY P. MAROMA		
	(Print name and Signature)		BA	AC Chairman		
Date Accomplished:		Canvassed by:				
			Nam	e and Signature		
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Revision: 1	I .					