



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

****Mandatory to fill in****

COMPANY NAME:	Quotation No. 23-01-002
CONTACT No.	Purchase Request No. F-2023-01-0003
Address:	Purpose: For Modern Laboratory at Meneses Campus
TIN No.	ABC: 559,000.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand and/or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate; e) Omnibus Sworn Statement and f) Income/ Business Tax Return
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	6 seater laboratory centre table with 1 sink and complete accessories (2.10m x 1.15m) see drawing details	4 set			
2	10 seater laboratory centre table with 2 sink and complete accessories (3.60m x 1.15m) see drawing details	1 set			
3	Demonstration table w/ 1 sink and complete accessories (2.40m x 0.75m) see drawing details	1 set			
BY LOT					
NOTE: Please attach brochure and indicate days of delivery					

Accomplished by:

By the authority of the University President.

Supplier's Representative
 (Print name and Signature)

DR. DOLLY P. MAROMA
 BAC Chairman

Date Accomplished : _____

Canvassed by:

 Name and Signature

