



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in	
COMPANY NAME:	Quotation No. 22-12-860A
CONTACT No.	Purchase Request No. G-2022-12-1256
Address:	Purpose: administrative council thanksgiving
TIN No.	ABC: 35,500.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase
EMAIL ADDRESS:	Order

INSTRUCTIONS TO SUPPLIERS:

- 1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
- 2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
- 3. Indicate the warranty period in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation duly signed by your representative.
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate
- 6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	OVEN TOASTER	5 pcs			
	6 Liters Capacity				
	Detachable stainless grill				
	Aluminum bread tray				
	15 mins. Off timer				
	650 watts				
2	COFFEE MAKER	5 pcs			
	0.6 Litters/5 cups capacity				
	Anti-drip function				
	With long life permanent filter				
	Heat resistant glass carafe				
	Removable accessories for easy cleaning				
3	MICROWAVE OVEN	2 pcs			
	Mechanical Control				
	35-minute timer				
	Push-botton door				
	20-24 litter-capacity				
	700 watts				
4	SMART TV	1 set			
	32" Androd TV with Google Assistant + Chromecast Built-in				
	Bezel Less Ultra Brigh LED Display				
	Chroma Boost Picture Engine				
	24 watts Quad-stereo speakers				
	64-bit, quad-core processor				
	2 wire shelves				
	BY LOT				
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by:	By the authority of the University President.
<div>Supplier's Representative (Print name and Signature)</div>	<div>DR. DOLLY P. MAROMA BAC Chairman</div>
Date Accomplished : _____	Canvassed by:
	<div>Name and Signature</div>

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Revision: 1
JAM 12-15-2022