Republic of the Philippines
BULACAN STATE UNIVERSITY
City of Malolos, Bulacan

BIDS AND AWARDS COMMITTEE
GOODS, SUPPLIES AND SERVICES

Invitation to Bid:
Procurement of Library Reference Materials for Main Campus/ University Library (G-2022-30)

1. The ***Bulacan State University (BulSU)***, through the ***Fiduciary Fund*** intends to apply the sum of ***Five Million One Hundred Twenty-One Thousand Pesos (₱ 5,121,000.00)*** being the ABC to payments under the contract for ***Procurement of Library Reference Materials for Main Campus/ University Library (G-2022-30)***. **Bids received in excess of the ABC for each item shall be automatically rejected at bid opening.**

2. The ***Bulacan State University (BulSU)*** now invites bids for the above Procurement Project. Delivery of the Goods is required by ***Fifteen (15) calendar days***. Bidders should have completed, ***within the last three (3) years*** from the date of submission and receipt of bids on ***November 9, 2022***, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. The summary of the bidding activities is as follows:

Activities	Date / Time	Venue
1. Advertisement/Posting of Invitation to Bid	**October 18, 2022 to October 25, 2022**	PhilGEPS website (www.philgeps.gov.ph), BulSU website (www.bulsu.edu.ph) and at conspicuous places in the premises of BulSU
2. Issuance and Availability of Bid Documents	**October 18, 2022 to November 9, 2022**	2nd Floor Procurement Office, CSSP Building (near Gate 4), BulSU Main Campus, Malolos
3. Online Pre-bid Conference	**October 27, 2022 (Thursday), 9:00 a.m.**	Ground Floor, E-Library Building, BulSU Main Campus, Malolos City, Bulacan
4. Deadline for Submission of Bids	**November 9, 2022 (Wednesday), 9:00 a.m.**	Ground Floor, E-Library Building, BulSU Main Campus, Malolos City, Bulacan
5. Opening of Bids	**November 9, 2022 (Wednesday), 9:15 a.m.**	Ground Floor, E-Library Building, BulSU Main Campus, Malolos City, Bulacan

4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary **"*pass/fail*"** criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

   Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

5. Prospective Bidders may obtain further information from ***Bulacan State University (BulSU)*** and inspect the Bidding Documents at the address given below during *office hours from Monday to Friday (except on holidays).*

6. A complete set of Bidding Documents may be acquired by interested Bidders on ***October 18, 2022*** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of* ***Five Thousand Two Hundred Pesos (₱ 5,200.00)*** **over the counter through *the University Cashier or Online Payment at Bulacan State University - Landbank account number: 2792-100522*.** The ***Bulacan State University (BulSU)*** allows the bidder to present its proof of payment for the fees presented in person, or through electronic means (thru our e-mail address at bulsu.bac2secretariat@bulsu.edu.ph).

7. The ***Bulacan State University (BulSU)*** will hold an Online Pre-Bid Conference on ***October 27, 2022 (Thursday)***, ***9:00 a.m.*** face-to-face at the Ground Floor, E-Library Building, Bulacan State University Main Campus, Malolos City, Bulacan, which shall be open to prospective bidders.

   The Pre-bid Conference shall be open to all interested parties. **Bidders are encouraged to send their authorized technical and/or administrative representatives who will prepare the bid documents to ensure completeness and compliance of bids.**

8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before ***November 9, 2022 (Wednesday) 9:00 a.m.*** Late bids shall not be accepted.

9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

10. Bid opening shall be on ***November 9, 2022 (Wednesday) 9:15 a.m*** at the Ground Floor, E-Library Building, Bulacan State University Main Campus, Malolos City, Bulacan. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

11. The ***Bulacan State University (BulSU)*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

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Procurement Office (BAC Secretariat Division)
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Dr. DOLLY P. MAROMA
Chairperson, BAC Goods and Services

October 18, 2022