



**REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES**

**\*\*Mandatory to fill in\*\***

COMPANY NAME:	Quotation No. 22-11-824A
CONTACT No.	Purchase Request No. G-2022-10-1034
Address:	Purpose: For DIO use
TIN No.	ABC: 120,100.00
PhilGEPS Registration No.	Delivery Period: <b>7 Calendar</b> Days upon receipt of Purchase Order
EMAIL ADDRESS:	

**INSTRUCTIONS TO SUPPLIERS:**

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:  
**a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement**
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	MINI-PORTABLE ELECTRIC DRILL, Tech Specs: Voltage:4.8V, Battery capacity: 600mah, No load Speed:180RPM, Max. screw Diameter:6mm, Charging time:3-5 hours, Forward/reverse slide switch, T-handle design for easier control, LED battery power indicator, Light weight construction, Torque:3 NM	3 pcs			
2	MINI-DRILL STAND, Material: Aluminum Alloy, Height: 400mm, Drilling depth 60mm, Holding diameter 43mm ,Dimension: 17x11x47cm	3 pcs			
3	MULTI-FUNCTIONAL BENCH DRILL, TECHNICAL SPECIFICATIONS: Material: Iron, Power: 300-400w, Stroke(max.): 25mm, No-load speed: 0-16000rpm, Clamping capacity: 1-10mm, Voltage: 220v, Size: (L)X(W)X(H) 24X17X35cm /9.45"X6.69"X13.78"(appr.)	2 pcs			
4	Cordless Hammer Drill Voltage: 18-20V Square Drive:1/2" Impacts per minute on low : 0 - 6,000 imp Impacts per minute on high : 0 - 19,500 imp Maximum fastening torque (Hard) : 42 N.m Maximum fastening torque (Soft) : 27 N.m	10 lot			
	<b>BY LOT</b>				
	<b>NOTE: Please attach brochure and indicate days of delivery</b>				

Accomplished by:

By the authority of the University President.

Supplier's Representative  
 (Print name and Signature)

**DR. DOLLY P. MAROMA**  
 BAC Chairman

Date Accomplished : \_\_\_\_\_

Canvassed by:

\_\_\_\_\_  
 Name and Signature