



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

**\*\*Mandatory to fill in\*\***

COMPANY NAME:	Quotation No. 22-11-815
CONTACT No.	Purchase Request No. G-2022-11-1143
Address:	Purpose: For ESO use
TIN No.	ABC: 229,300.00
PhilGEPS Registration No.	Delivery Period: <b>7 Calendar</b> Days upon receipt of Purchase Order
EMAIL ADDRESS:	

**INSTRUCTIONS TO SUPPLIERS:**

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand and/or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:  
**a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement**
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Garden gloves Theme: Garden Working Planting, Hoeing Material: Rubber+Polyester + ABS Plastic, Size: XL	14 pair			
2	Garden gloves Theme: Garden Working Planting, Hoeing Material: Rubber+Polyester + ABS Plastic, Size: Large	14 pair			
3	Garden gloves Theme: Garden Working Planting, Hoeing Material: Rubber+Polyester + ABS Plastic Size: Medium	12 pair			
4	Rain boots Color: All Black, Size: 7, Material: PVC	8 pair			
5	Rain boots Color: All Black, Size: 8, Material: PVC	8 pair			
6	Rain boots Color: All Black, Size: 9, Material: PVC	8 pair			
7	Rain boots Color: All Black, Size: 10, Material: PVC	8 pair			
8	Rain boots Color: All Black, Size: 11, Material: PVC	8 pair			
9	Garden tools, set Material: Stainless Steel Complete set for Garden 1 Weeding Knife 1 Small Round Shovel 1 Small Rake 1 Small Sharp Shovel 1 Big Round Shovel 1 Big Sharp Shovel 1 Hedge Shears 1 Spray bottle 1 Pruning Shears	10 set			
10	Garden Trowel Black powder coated Total length: 330mm or more Thickness: 1.5mm or more	70 pcs			
11	Plastic Straw	10 roll			
12	Kalaykay, Material: Metal, Size 48" Long Quality: Durable	15 pcs			
13	Wheel Barrow, Material: Metal Can carry up to 65L weight or more	15 pcs			
14	Plastic mulch, Thickness 35mm Color: Front Black Back Grey Size: 2ftx300mm or more	15 roll			
15	Knapsack, Measurements: 38.5x20x50cm or higher, Net Weight (Kg): 5.25 or higher Capacity of Tank: 16L or higher Nozzle: 1.4mm or greater	10 unit			
16	Black seedling tray, 100 holes or more, Material: Plastic, Color: Black	160 pcs			
17	Fruit crate Size: Jumbo 24in x 16in x 12in or higher	20 pcs			
18	Plastic Drum Color: Blue, Capacity: 25 Gallon or more	20 pcs			
19	Seedling Bags, 100 pcs (4x4x7)	38 pack			
	<b>BY LOT</b>				
	<b>NOTE: Please attach brochure and indicate days of delivery</b>				

Accomplished by:

By the authority of the University President.

Supplier's Representative  
(Print name and Signature)

DR. DOLLY P. MAROMA  
BAC Chairman

Date Accomplished : \_\_\_\_\_

Canvassed by:

\_\_\_\_\_  
Name and Signature