



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

****Mandatory to fill in****

COMPANY NAME:	Quotation No. 22-11-814
CONTACT No.	Purchase Request No. G-2022-11-1146
Address:	Purpose: For ESO use
TIN No.	ABC: 193,770.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase Order
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand and/or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Measuring Spoon (Stainless), sizes: 1/4 tsp, 1/2 tsp, 1tsp, 1tablespoon	19 set			
2	Measuring Cup(dry Ingredients) (Stainless)	19 set			
3	Liquid Measuring cup(Glass) 600ml	19 pcs			
4	Weighing Scale (Digital), scale 1kg to 40kg	10 pcs			
5	Wooden Spoon,22.5cm	19 pcs			
6	Mixing bowl small (stainless) S,M,L	19 set			
7	Baking Sheet/Cookie Sheet, Large 29.5 x 42 cm	20 pcs			
8	Muffin pan 12 hole(Medium size,12 oz.)	20 pcs			
9	Jelly roll pan, 12"x16"x1"	10 pcs			
10	Ice cream scooper #1, #3	10 set			
11	Round baking pan, 12.7 x 11.8 x 5 cm (LxWxH)	20 pcs			
12	Rubber scrapper (Big)	10 pcs			
13	Steel spatula (Flat)	20 pcs			
14	Steel spatula (off-set)	20 pcs			
15	Lazy Susan, 12 inch Aluminum Alloy Cake Turntable Revolving Stand Non-Slip	5 pcs			
16	Decorators tip (Pastry Tips), stainless	10 set			
17	Pastry brush silicon	20 pcs			
18	Sauce pan with Handle, 16cm Stainless steel Induction Ready Sauce Pan with Glass Lid and Durable Handle	10 pcs			
19	Steamer, Stainless Steel 3 tier, 8quartz 14x12x14 inches	3 pcs			
20	Non-Stick frying pan (12 inches x 3 inches)	20 pcs			
21	Stainless wire whip (Large)	20 pcs			
22	Wax Paper, 10m	40 roll			
23	Cake Board 10 circumference	40 pcs			
24	Cake box 10x10x4	40 pcs			
25	Pipping bag, medium size	20 pack			
26	Plastic Gloves,100s, clear, thick, high quality	30 pack			
27	Hair net, Soft and comfortable high quality polyester cotton material, comfortable for prolonged use	32 box			
28	Apron, Material: Canvas Color: Black (25pcs) White (25 pcs) Features: Waterproof/Durable Size: 80*70cm/29*26.38in	32 pcs			
	BY LOT				
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by:

By the authority of the University President.

Supplier's Representative
(Print name and Signature)


DR. DOLLY P. MAROMA
BAC Chairman

Date Accomplished : _____

Canvassed by:

Name and Signature