

Republic of the Philippines BULACAN STATE UNIVERSITY City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in	
COMPANY NAME:	Quotation No. 22-11-771
CONTACT No.	Purchase Request No. G-2022-10-1046
	Purpose: 32-UNIT CUBICLE PARTITION FOR ACCOUNTING AND PAYROLL (MAIN AND EXTERNAL)
TIN No.	ABC: 772,800.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase
EMAIL ADDRESS:	Order

INSTRUCTIONS TO SUPPLIERS:

- 1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
- 2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
- 3. Indicate the **warranty period** in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation **duly signed by your representative.**
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:
- a) Valid Mayor's/Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate; e) Omnibus Sworn Statement and f) Income/Business Tax Return
- 6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted.**

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Equipment and Furniture to be Delivered Including Installation - (As per Architect's/Engineer's approval)	1 set			
	L - Shaped Modular Partition in:				
	*Off-White Rushil Laminate Finish 0.035m THK. With Counter Board				
	*Glass with Aluminum Framing (Powder Coated White Finish)				
	*Aluminum Electrical Raceway including THHN/THW-2, 1 Duplex CO with ground, recessed, panel plate tap in the existing electrical line, fixture box per partition				
	*Marine Plywood Partition in Powder Coated (White) Finish Aluminum Framing - See Dimensions on Plan				
	* Aluminum Kick Plate (Powder Coated White)				
	*Fabric Finish (See Actual Sample as Reference)				
	*Mobile Steel Pedestal Drawer Complete with Lock and Accessories (Please see Attached Plan for Dimensions)				
	Total (Equipment and Furniture)				
	5%VAT				
	TOTAL PROJECT COST				
	NOTE: Please attach brochure and indicate days				
	of delivery				

or derivery		
Accomplished by:		
	By the authority of the University President.	
	Com	
Supplier's Representative	DR. DOLLY P. MAROMA	
(Print name and Signature)	BAC Chairman	
Date Accomplished :	Canvassed by:	
BulSU-OP-PU-03F3 Revision: 1	Name and Signature	



