



REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

|                                 |   |
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| <b>**Mandatory to fill in**</b> |   |
| COMPANY NAME:                   | Quotation No. 22-11-766   |
| CONTACT No.                     | Purchase Request No. G-2022-10-0995 & G-2022-11-1085            |
| Address:                        | Purpose: For office use   |
| TIN No.                         | ABC: 40,000.00  |
| PhilGEPS Registration No.       | Delivery Period: 7 Calendar Days upon receipt of Purchase Order |
| EMAIL ADDRESS:                  |   |

INSTRUCTIONS TO SUPPLIERS:

- 1. Please quote your lowest price on the item/s listed below comprising the necessary taxes.
- 2. It is mandatory to indicate the brand and/or model of the items being offered and to attach a brochure thereof whenever applicable
- 3. Indicate the warranty period in cases of equipment or whenever applicable.
- 4. Forthwith submit the accomplished quotation duly signed by your representative.
- 5. Suppliers are required and mandated to attach and submit the following documentary requirements:  
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate
- 6. All items must conform with the internationally accepted standard and sub-standard items shall not be accepted.

| ITEM NO. | ITEM & SPECIFICATION  | QTY/UNIT | BRAND & MODEL OFFERED | UNIT PRICE | TOTAL PRICE |
|----------|---|----------|-----------------------|------------|-------------|
| 1        | CIS Colored Printer   | 4 units  |                       |            |             |
|          | Unit Specification:<br>TECHNOLOGY<br>Nozzle Configuration: 180 Nozzles Black, 59 Nozzles per Color<br>Ink Technology: Dye Ink<br>Printing Resolution: 5,760 x 1,440 DPI<br>All-in-One Functions: Print, Scan, Copy<br>PRINT<br>Printing Speed ISO/IEC 2473410 pages/min<br>Monochrome, 5 pages/min Colour<br>Printing Speed15 pages/min Colour (plain paper), 69 Seconds per 10 x 15 cm photo (Premium Glossy Photo Paper), 33 pages/min Monochrome (plain paper)<br>SCAN<br>Single-sided scan speed: (A4 black) 11 sec. with flatbed scan; 200 DPI<br>Single-sided scan speed: (A4 colour) 32 sec. with flatbed scan; 200 DPI<br>Scanning Resolution: 600 DPI x 1,200 DPI (Horizontal x Vertical)<br>Output formats: BMP, JPEG, TIFF, PDF<br>Scanner type: Contact image sensor (CIS)<br>PAPER/MEDIA HANDLING<br>Number of paper tray/s<br>Paper Formats16:9, DL (Envelope), No. 10 (Envelope), Letter, 10 x 15 cm, 13 x 18 cm, User defined, Legal, A4, A5, A6, B5, C6 (Envelope)<br>Duplex:Manual<br>Output Tray Capacity: 30 Sheets |          |                       |            |             |
|          | Multifunction100 Sheets Standard,100 Sheets Maximum, 20 Photo Sheets<br>Media Handling: Borderless print<br>GENERAL<br>Supply Voltage: AC 220 V - 240 V<br>Consumables: Black yield8,100 pages<br>Colour yield6,500 pages<br>Compatible Operating Systems<br>Mac OS 10.10.x, Mac OS 10.7.x, Mac OS 10.8.x, Mac OS 10.9.x, Mac OS X 10.6.8 or later, Windows 10, Windows 7, Windows 7 x64, Windows 8, Windows 8 (32/64 bit), Windows 8.1, Windows 8.1 x64 Edition, Windows Vista, Windows Vista x64, Windows XP, Windows XP x64, XP Professional x64 Edition   |          |                       |            |             |
|          | NOTE: Please attach brochure and indicate days of delivery  |          |                       |            |             |

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|---|---|
| Accomplished by:  | By the authority of the University President. |
| Supplier's Representative<br>(Print name and Signature) | DR. DOLLY P. MAROMA<br>BAC Chairman           |
| Date Accomplished : _____                               | Canvassed by:                                 |
|   | Name and Signature                            |

BulSU-OP-PU-03F3  
Revision: 1  
JAM 11-8-2022