

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

****Mandatory to fill in****

COMPANY NAME:	Quotation No. 22-10-748
CONTACT No.	Purchase Request No. G-2022-10-1060
Address:	Purpose: GADC International Men's Day
TIN No.	ABC: 50,000.00
PhilGEPS Registration No.	Delivery Period: 7 Calendar Days upon receipt of Purchase
EMAIL ADDRESS:	Order

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Drawstring Bag with Print	500 pcs			
	Specifications:				
	- Fabric/Textile: Thick/durable Katcha				
	- with print that will last				
	- Printing Method: Silkscreen				
	- provide a sample for final approval of the fabric/textile				
	- provide a sample for final approval of the color and print				
	- durable/thick strings (cream in color)				
	- Bag Size: 14 inches width x 16 inches length/height + 2				
	- Bag Cord/String Size: 3CM				
	- with GADC, BulSU Logos above the print				
	Note:				
	Provide a sample for final approval of the end user				
	To be deliver at Supply Office and GADC, BulSU Main Campus				
	NOTE: Please attach brochure and indicate days of delivery				

EndVAWC Advocacy Bag

1. Drawstring Bag

Cord/string size:
3CM

Bag Size: 14 inches width x 16 inches long/height + 2 inches

Note: with BulSU Logo and GADC Logo above the print (please balance the spacing and size of print & logos)

Accomplished by:

Supplier's Representative
(Print name and Signature)

Date Accomplished : _____

By the authority of the University President.

DR. DOLLY P. MAROMA
BAC Chairman

Canvassed by:

Name and Signature

Bu1SU-OP-PU-03F3

Revision: 1

JAM 11-3-2022