Republic of the Philippines
BULACAN STATE UNIVERSITY
City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

Mandatory to fill in	
COMPANY NAME:	**Quotation No. 22-10-747**
CONTACT No.	**Purchase Request No. G-2022-10-1061**
Address:	**Purpose: GADC International Men's Day**
TIN No.	**ABC: 75,000.00**
PhilGEPS Registration No.	**Delivery Period: 7 Calendar Days upon receipt of Purchase Order**
EMAIL ADDRESS:	

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes.**
2. It is mandatory to **indicate the brand** and/**or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative.**
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; d) PhilGEPS Membership Certificate and e) Omnibus Sworn Statement
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted.**

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	**Tote Bag with Print**	500 pcs			
	Specifications:				
	- Fabric/Textile: Thick/durable Katcha/Canvas				
	- with print that will last,visually clear & readable				
	- Printing Method: Silkscreen				
	- provide a sample for final approval of the color and print				
	- provide a sample for final approval of the fabric/textile				
	- Size: 6 inches width for top, base, left & right side				
	- Top with zipper				
	- Size:14.5 inches width for front & back side				
	- Size:11.5 inches height				
	- Size: 2 Handle at 25 inches long in 1 inch width				
	- with GADC, BulSU Logos above the print				
	Note:				
	Provide a sample for final approval of the end user				
	To be deliver at Supply Office and GADC, BulSU Main Campus				
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by:

Supplier's Representative
(Print name and Signature)

Date Accomplished : _____

By the authority of the University President.

DR. DOLLY P. MAROMA
BAC Chairman

Canvassed by:

Name and Signature

BulSU-OP-PU-03F3
Revision: 1
JAM 11-3-2022