



Republic of the Philippines
BULACAN STATE UNIVERSITY
City of Malolos, Bulacan

REQUEST FOR QUOTATION FOR THE PROCUREMENT OF GOODS AND SERVICES

****Mandatory to fill in****

COMPANY NAME:

Quotation No. 22-10-727

CONTACT No.

Purchase Request No. G-2022-10-1038	
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Address:

**Purpose: Preventive Maintenance of University Vehicles,
Mitsubishi Fuso B4 P865 and B4 P8966**

TIN No.

ABC: 43,900.80

PhilGEPS Registration No.

Delivery Period: 7 Calendar Days upon receipt of Purchase Order

EMAIL ADDRESS:

INSTRUCTIONS TO SUPPLIERS:

1. Please **quote your lowest price** on the item/s listed below **comprising the necessary taxes**.
2. It is mandatory to **indicate the brand and/or model** of the items being offered and to **attach a brochure** thereof whenever applicable
3. Indicate the **warranty period** in cases of equipment or whenever applicable.
4. Forthwith submit the accomplished quotation **duly signed by your representative**.
5. Suppliers are required and mandated to attach and submit the following documentary requirements:
a) Valid Mayor's/ Business Permit; b) BIR Certificate of Registration; c) Authority to Print Receipt; and d) PhilGEPS Membership Certificate
6. All items must conform with the **internationally accepted standard** and **sub-standard items shall not be accepted**.

ITEM NO.	ITEM & SPECIFICATION	QTY/UNIT	BRAND & MODEL OFFERED	UNIT PRICE	TOTAL PRICE
1	Preventive Maintenance km Check up	2			
2	Clean and Adjust Brakes	2			
3	Install Leafspring Shim	2			
4	Heavy Duty Oil	18 liters			
5	Oil Filter	2 piece			
6	Engine Flush	4 unit			
7	Engine Treatment	2 unit			
8	Padsticker	2 unit			
9	Drain Plug Washer	2 unit			
10	Windshield Washer	2 unit			
11	Brake Cleaner	8 unit			
12	Fuel Filter	2 piece			
13	Grease Fittings	20 unit			
14	Heavy Duty High Temp Grease	2 unit			
15	Shim, Rear Suspension Spring	4 piece			
	Miscellaneous	2			
	BY LOT				
	NOTE: Please attach brochure and indicate days of delivery				

Accomplished by:

By the authority of the University President.

Supplier's Representative
(Print name and Signature)

DR. DOLLY P. MAROMA
BAC Chairman

Date Accomplished : _____

Canvassed by:

Name and Signature